

Regular MINUTES
April 25, 2014
Room LRC, Houston Campus

ATTENDANCE:

Board members: R. Witherly, Chair T. Euverman C. Morgan (tele)
H. Pond R. Riesen D. Van Dyk
R. Wheadon (tele) L. Wilson

Regrets: R. Berthiaume A. Carlick N. Collison
C. Fielding P. Michell G. Randhawa

Staff members: D. Caron, President & CEO (Interim)
K. Clarke, Director of Facilities and Ancillary Services
G. Gauthier, Vice President Academic & Student Development
S. Johnson, Executive Assistant to the Board of Governors/Presidents Office
A. McDougall, Executive Assistant to the President, Aboriginal & Government Affairs
R. Saimoto, Regional Director Eastern Region
S. Zimmerman, Director of Communications & Public Relations

Presenters: R. Saimoto, Regional Director Western Region

1.0 Roundtable Introductions were conducted and guests introduced.

2.0 PRESENTATION:

R. Saimoto provided an overview and update of the Eastern Region Activity. A handout providing more information on all of the activity was distributed.

L. Wilson Arrived at 9:25 AM

3.0 The meeting was **CALLED TO ORDER** at 9:41 a.m.

TERRITORY ACKNOWLEDGEMENT.

Northwest Community College's Board of Governors acknowledges the Wet'suwet'en people of the Laksilyu Clan on whose traditional territory this meeting will take place.

4.0 ADOPTION OF AGENDA

On the motion made by H. Pond and seconded by D. van Dyk:

"THAT the agenda be adopted as presented."

MOTION CARRIED

5.0 ACCEPTANCE OF MINUTES, March 21, 2014

On the motion made by T. Euverman and seconded by D. van Dyk:

"THAT the Regular meeting minutes of March 21, 2014 be accepted as presented."

MOTION CARRIED

6.0 BUSINESS ARISING FROM MINUTES:

No business arising from March 21, 2014 minutes.

7.0 NEW BUSINESS

There was no new business.

8.0 COMMITTEE REPORTS

8.1 Executive Committee

There was nothing new to report.

8.2 Education Council

R. Riesen distributed his report and reviewed highlights from the last meeting. The next meeting is on May 2nd.

8.3 Finance and Audit Committee

D. van Dyk has met with J. Pierce regarding preliminary audit report everything is going well.

8.4 First Nations Council

Nothing to report at this time.

8.5 Policy Review Committee

Nothing to report at this time.

8.6 KPI Committee

Nothing to report at this time.

9.0 PRESIDENT'S REPORT & ORGANIZATIONAL PERFORMANCE

9.1 Monitoring Report

9.1 (a) EL – 11 – Treatment of Students

On the motion made by T. Euverman and seconded by D. van Dyk:

"THAT the board of Governors approves the EL-11 Treatment of Students Monitoring Report as presented."

MOTION CARRIED

9.1 (b) EL – 13 Partnerships

Discussion on disclosing activities sooner in regards to partnerships.

On the motion made by H. Pond and seconded by L. Wilson:

"THAT the board of Governors approves the EL-13 Partnerships Monitoring Report as presented."

MOTION CARRIED

9.2 Institutional Update

D. Caron announced G. Gauthier as the Interim Vice President of Academic and Student Development; we have the upcoming retirement of D. O'Leary Vice President of Institutional Advancement; Vice President of People and Planning still away on leave; announced S. Zimmerman Director of Communications and Public Relations.

10.0 CONSENT AGENDA

There were no consent agenda items.

11.0 INFORMATION/CORRESPONDENCE

11.1 Next Meeting

1. Governance training date May 7, 2014.
2. The next meeting date May 23, 2014.
3. There was discussion on tentative date for Audit and Financial Statements.
4. The June meeting in Terrace was discussed.

11.2 Letters

1. Letter of General Expectation

Discussion on workforce training, the trades building and residential needs.

2. Letter from Ministry of Advance Education

12.0 ROUNDTABLE/COMMUNITY REPORTS

R. Wheadon – next week A. Rowse will meet with the education advisory committee in Haida Gwaii.

13.0 In-Camera

The Board of Governors moved in-camera at 10:40 am.

MEETING ADJOURNMENT

The meeting was **adjourned at** 1:30 pm.

Recording Secretary

Sophia Johnson

Date:

Board Chair Approval (Chair)

R. Witherly

Date