

Regular Meeting MINUTES

June 20, 2014

Meeting Room, Waap Galts'ap, Terrace Campus

ATTENDANCE:

Board members:

R. Witherly, Chair	R. Berthiaume	T. Euverman
C. Fielding	P. Mitchell	C. Morgan
G. Randhawa	R. Riesen	D. Van Dyk
R. Wheadon	L. Wilson	

Regrets:

A. Carlick	N. Collison	H. Pond
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Staff members:

D. Caron, President & CEO (Interim)
K. Clarke, Director of Facilities and Ancillary Services
G. Gauthier, Vice President Academic & Student Development (Interim)
S. Johnson, Executive Assistant to the Board of Governors/Presidents Office
C. Sousa, Vice President Finance & Administration
D. Stava, Registrar, Director of Institutional Research

Presenters:

No Presenters

1.0 Roundtable Introductions were conducted and guests introduced.

2.0 PRESENTATION:

No Presenters

3.0 The meeting was **CALLED TO ORDER** at 9:11 a.m.

TERRITORY ACKNOWLEDGEMENT. "Northwest Community College's Board of Governors acknowledges the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory this meeting will take place."

4.0 ADOPTION OF AGENDA

On the motion made by D. van Dyk and Seconded by G. Randhawa:

"**THAT the agenda be adopted as presented.**"

MOTION CARRIED

5.0 ACCEPTANCE OF April 25, 2014 MINUTES,

On the motion made by D. van Dyk and Seconded by C. Fielding:

"**THAT the Regular meeting minutes of April 25, 2014 be accepted as presented.**"

MOTION CARRIED

5.0 B ACCEPTANCE OF May 30, 2014 MINUTES,

On the motion made by D. van Dyk and Seconded by C. Fielding:

"**THAT the Regular meeting minutes of May 30, 2014 be accepted with the correction of 8.3 G. Pierce be changed to J. Pierce.**"

MOTION CARRIED

6.0 BUSINESS ARISING FROM MINUTES:

Correction on February 2014 Motion: On the motion made by T. Euverman and Seconded by C. Fielding:

“THAT the correction of February 21, 2014 section 7.3 2014/15 Budget (VP of Finance & Admin.) accepted as presented.”

MOTION CARRIED

7.0 NEW BUSINESS

7.1 Schedule 2014/2015

Discussion of presented schedule and removing October 17, 2014 meeting. We will have a regular meeting in conjunction with the October 27, & 28, 2014 governance session.

On the motion made by T. Euverman and Seconded by C. Fielding:

“That draft 3 of the Board of Governors Meeting Schedule be adopted with the removal of the October 17, 2014 meeting.”

MOTION CARRIED

7.2 IAP Review

Report made by G. Gauthier and D. Stava on the Institutional Accountability Plan. The IAP report is to be circulated to all Board of Governors with a request for feedback and then the final report is to be signed by the Board of Governors Chair once completed by Administration. The report will then be sent to the Ministry of Advanced Education.

ACTION: S. Johnson, EA to the Board of Governors to send via email once the presented copy is received from D. Stava, noting deadline for feedback.

7.3 Meeting with Minister of Advanced Education Update

Report made by R. Witherly and D. Caron on the meeting with Minister of Advanced Education, presentation of the Core Review. There was discussion regarding the Core Review 2014 that was presented to the Ministry of Advanced Education and FTE funding. Recommendation made from D. van Dyk that staff to look into core funding for aboriginal students.

ACTION: S. Johnson to circulate the Core Review 2014 presentation once received, to all the Board of Governors.

Break at 9:50 AM

Return from Break at 9:59 AM

7.4 President Search Update

Brief report made by R. Witherly, announcement of H. Pond being the new Chair of the President Search committee, dates provided to the Board for July 24 and 25, 2014.

7.5 Board Member Update

Brief update made by R. Witherly on NWCC Board current membership. A request for call out to those whom Board members know of that may have some interest in becoming a board member, as there will be 2 (two) vacancies. A discussion on the current board membership and the process to follow on advising potential candidates on how to apply.

Action: S. Johnson, EA to the Board of Governors to provide link to all Board members in attendance for BRDO application and request the interested parties also send a resume to EA to the Board.

8.0 COMMITTEE REPORTS

8.1 Executive Committee

8.2 Education Council

Report Provided by R. Riesen.

8.3 Finance and Audit Committee

Verbal report made by D. van Dyk, Chair on the May 30, 2014 Board meeting's approval of the Financial statements of 2013-2014; and the satisfaction of the committee with the staff and auditors work performed.

8.4 First Nations Council

Nothing to report at this time.

8.5 Policy Review Committee

Nothing to report at this time.

8.6 KPI Committee

Nothing to report at this time.

9.0 PRESIDENT'S REPORT & ORGANIZATIONAL PERFORMANCE

9.1 Monitoring Report

9.1 (a) EL – 3 – Fiscal Accountability

On the motion made by D. van Dyk and Seconded by T Euverman:

"THAT the board of Governors approves the EL-3 Fiscal Accountability Monitoring Report as presented."

MOTION CARRIED

9.1 (b) EL – 5 Budget/Financial Forecasting

On the motion made by D. van Dyk and Seconded by T Euverman:

"THAT the board of Governors approves the EL-5 Budget / Financial Forecasting Monitoring Report as presented."

MOTION CARRIED

9.1 (c) EL – 12 Public Image

On the motion made by D. van Dyk and Seconded by T Euverman:

"THAT the board of Governors approves the EL-12 Public Image Monitoring Report as presented."

MOTION CARRIED

9.1 (b) E - Mission

On the motion made by D. van Dyk and Seconded by T Euverman:

"THAT the board of Governors approves the E Mission Monitoring Report as presented."

MOTION CARRIED

9.2 Institutional Update

The report will be made In-Camera.

10.0 CONSENT AGENDA

There were no consent agenda items.

11.0 INFORMATION/CORRESPONDENCE

11.1 Next Meeting

1. July 24, and July 25, 2014 (Terrace)

11.2 Letters

1. Correspondence

12.0 ROUNDTABLE/COMMUNITY REPORTS
NO community reports where presented.

Lunch at 11:29 AM

13.0 In-Camera

The Board of Governors moved in-camera at 12:10 PM

MEETING ADJOURNMENT

The meeting was **adjourned at** 12:55 PM

Recording Secretary

Sophia Johnson

Date:

Board Chair Approval (Chair)

R. Witherly

Date