



Regular MINUTES
February 24th/2017
NWCC Terrace Campus – Room #208

ATTENDANCE:

Board members: H. Pond, Chair D. van Dyk C. Speidel R. Kluss
P. Bjorn, Vice Chair B. McRae D. McKeever W. Parmar

Regrets: AM Merkel A. Ruiz
D. Sanghera E. Dusdal

Staff members: K. Burt, President & CEO
L. Campbell, Vice President, Corporate Services
S. Salem, Director Registration & Admissions
J. Kohlman, VP Student Service & International
K. Quibell, Executive Assistant to the Board of Governors/Presidents Office

Presenters: N/a

1. The meeting was **CALLED TO ORDER** at 11.45 AM.

TERRITORY ACKNOWLEDGEMENT

Northwest Community College’s Board of Governors acknowledges the Tsimshian people of the Allied Tribes of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory where this meeting will take place.

2. **Roundtable Introductions.**

3. **ADOPTION OF AGENDA**

Addition to the Agenda Section 7.1 Board Technology – K. Burt
On the motion made by T. Euverman and seconded by W. Parmar:
“THAT the February 24, 2017 agenda be adopted with additions.”

MOTION CARRIED

4. **ACCEPTANCE OF December 2, 2016 Regular Meeting Minutes**

On the motion made by B. Parmar and seconded by P. Bjorn:
“THAT the Regular meeting minutes of Dec. 2, 2016 be accepted as presented.”

MOTION CARRIED

4.1 PRESENTATIONS

P. Bjorn – AGM Governance Workshop held in Kelowna. Update Presentation (included in package). Suggested for that President and Board Chair attend next year’s session.

5. NEW BUSINESS:

5.1 Indigenous Awareness Training – K. Burt

Indigenous training that took place at December 2nd board meeting all agreed that this was a very well accepted and worthwhile exercise.

Discussion – continuation of sessions in future and go into phase two.

Action: To plan on phase two of this training in the near future.

5.2 Registration & International Update – J. Kohlman

Presentation and information update from J. Kohlman on NWCC International.

6. NEW BUSINESS:

6.1 New Administration Fee Motion – S. Salem

- That the \$200 administrative fee in line with post-secondary. Discussion/Questions Tom/Christine All in favor – Carried

7. COMMITTEE REPORTS

7.1 Executive Committee

A short update was given by H. Pond.

7.1.1 Trades Building Proposal – For Information

A motion carried by Board Executive was required for NWCC Trades Building Proposal in order to move forward on the project. Information update will be provided in the Finance & Audit Committee update.

7.2 Education Council

Report provided by D. McKeever.

MOTION to the Board of Governors:

“The Education Council of Northwest Community College recommends that the Northwest Community College Board of Governors approve the NWCC Admission Policy.”

All in favour

CARRIED

MOTION to the Board of Governors:

“The Education Council of Northwest Community College recommends that the Northwest Community College Board of Governors approve the new program, Introduction to Health Professions.”

All in favour

CARRIED

7.3 Finance and Audit Committee

Information update provided by D. van Dyk.

- Fiscal update (IT upgrade information – K. Burt)

7.3.1 HEO Program Proposal –

MOTION to the Board of Governors:

“That deferred capital contribution amounts totaling \$1,027,800.00 that were previously set aside for heavy equipment operator equipment be made available for the purposes of capital expenditures in general.”

All in Favour

CARRIED

And

“To approve the 2017/2018 Budget as presented”

All in Favour

CARRIED

7.4 First Nations Council

B. McRae updated the Board on the First Nations Council information.

FNC Cancel meeting of March 3rd next meeting April 7th hosted by Laxgalt’s ap Village

- FNC letter to MOAVED re: FNC representation on Board.

Noted that K. Burt met with the Ministry and there is First Nations representation on Board and the next steps are to fill that position as it is now empty. BRDO appoints this person to the position.

Process needs to be looked at with BRDO. Discussion regarding FNC Board Rep could become FNC Co-Chair.

7.5 Policy Review Committee

D. Sanghera – Nothing to report at this time.

7.6 Futures Committee

Nothing to report at this time.

8.0 PRESIDENT’S REPORT – K. Burt

A report was provided by K. Burt.

Highlights included:

- Student Union has now been moved to Long House.
- Other moves internally.
- Reports will be coming weekly to staff Re: moves/changes. Communication will be more fluid.
- NWCC Website will contain information and updates on moves.
- Northern post-secondary collaboration have undertaken brand exercise regarding learning in the North.

9.0 INFORMATION/CORRESPONDENCE

9.1 Next Meeting June 16, 2017 at NWCC Terrace Campus. There will be a Board Dinner held on the evening of June 15th and more information will be provided closer to the date.

10.0 MEETING ADJOURNMENT

On the motion made by T. Euverman and seconded by C. Speidel:

“THAT the Board adjourned the meeting.”

The meeting was adjourned at 1.19 PM.



Recording Secretary

Kimberly Quibell

Date:

Board Chair Approval (Chair)

H. Pond

Date: