

BOG REGULAR MINUTES
Date: December 8, 2017
NWCC Terrace Campus, Room #208

ATTENDANCE:

Board members:	H. Pond, Chair	E. Dusdal	C. Speidel	R. Walker	AM Merkel
Teleconference (T)	P. Bjorn, (T)	B. McRae	C. White	A. Jonker	

Regrets: D. van Dyk
B. Parmar

Staff members: K. Burt, President & CEO
J. Kohlman, VP Student Services & International
M. Doyle, A/VP Corporate Services
C. Nolan, Director, Centre for Research & Learning Transformation
K. Quibell, Executive Assistant to the Board of Governors/Presidents Office

1. The meeting was **CALLED TO ORDER** at 8.20 AM.

TERRITORY ACKNOWLEDGEMENT

Northwest Community College’s Board of Governors acknowledges the Tsimshian people of the Allied Tribes of Kitsumkalum being on the traditional territory where this meeting will take place.

2.0 Roundtable Introductions.

2.1 Oath of Office for new Board members –

Read by H. Pond, Reilly Walker and Adelle Jonker. Both elected Student Board members sworn in to the NWCC Board.

3.0 ADOPTION OF AGENDA

On the motion made by E. Dusdal and seconded by C. Speidel:

“THAT the December 8, 2017 agenda be adopted as presented.”

MOTION CARRIED

4.0 ACCEPTANCE OF October 6, 2017 Regular Meeting Minutes

On the motion made by E. Dusdal and seconded by R. Walker:

“THAT the Regular meeting minutes of October 6, 2017 be accepted as presented.”

MOTION CARRIED

5.0 BUSINESS ARISING FROM REGULAR MINUTES

5.1 Strategic Plan Process – K. Burt

A new Strategic Plan was developed last year. Each year the CAT team reviews existing plan with an eye forward to the new plan. A retreat was held for CAT in November to look at new objectives for 2018/2019 year. Tactics are broken down into multiple steps completed in different times of the year. This is an ongoing process to ensure that there is not a big shift in the environment that will make large changes at the College regarding enrollment etc. This should be an annual process to look at the landscape. Currently there are four goals identified that are underway.

Action: Kim will circulate the up-to-date plan for Board members.

5.2 Brand Update – K. Burt

NWCC has submitted the new name of Coast Mountain College to AVED and due to the election in BC there was a long period of waiting until September. J. Kohlman, S. Zimmerman and K. Burt met with Shannon Baskerville in June and again in November to discuss new brand and name change.

We have dropped the Thunderbird logo and will be moving forward.

September/October met with community leaders to discuss support for the name change with two exceptions CNC and School District of Prince Rupert.

AVED was very positive with the work done and moving the brand forward and taking to the next level and having Minister approve. Just waiting for the end of January to have everything approved. As soon as it is announced there will be a lot of messaging going out in the New Year.

5.3 Enrollment & International Update – J. Kohlman

J. Kohlman gave a presentation update on NWCC enrollment and international.

6.0 NEW BUSINESS

6.1 One Time Funding Update – J. Kohlman / M. Doyle

J. Kohlman and M. Doyle gave a presentation update on one time funding.

Information included:

- Where do we receive funding from?
- NWCC value proposition goals
- Financial Tactics and Actions to 'Grow Revenue'

6.2 NWCC Foundation Presentation – B. Badge

The NWCC Foundation is a not for profit organization committed to raising funds and awareness for students at NWCC. B. Badge gave a short presentation to update the Board on who the Foundation members were, what the Foundation was currently working on and what the impact of giving meant to students at NWCC.

7.0 COMMITTEE REPORTS

7.1 Executive Committee

A short update was given by H. Pond.

7.2 First Nations Council – B. McRae

Last FNC meeting was held on September 29th with a video conference between the NWCC Smithers and NWCC Prince Rupert campus.

It was noted that FNC re-elected B. McRae as the Chair for another term.

S. Zimmerman and K. Burt gave FNC a detailed branding update presentation that was well received by everyone.

7.3 Education Council – C. White

EdCo has met twice since the last Board meeting.

Major program changes in those two month ABT program has been canceled.

Attached documents for information on ABT.

Funding for programs.

Education policies for draft program lifestyle policy and program review. Transfer policy to go to Policy committee review.

REEF purchased for Registration efficiency and communication on curriculum development.

7.4 Finance & Audit committee – P. Bjorn

Nothing to report at this time.

7.5 Policy Committee –

Nothing to report at this time.

7.6 Futures Committee – P. Bjorn

Last meeting held on October 5th/2017 and report was given at the October 6/2017 meeting.

8.0 PRESIDENT'S REPORT – K. Burt

A report was provided by K. Burt.

Highlights included:

-Centre of Learning Transformation.

-Operational Review

-Enrollment

-Finance, including Trades Building project update

-Staffing Update

9.0 INFORMATION/CORRESPONDENCE

9.1 Next Meeting February 16th, 2017 at NWCC Terrace Campus.

10.0 ROUNDTABLE COMMUNITY REPORTS

Nothing to report at this time.

11.0 PRESENTATIONS

11.1 Yurt Presentation – C. Nolan / G. Weary

This is considered a pebble project to use the yurt to help our instructors gain ideas on how to use it for experiential and project based learning.

12.0 MEETING ADJOURNMENT

On the motion made by C. Speidel and seconded by E. Dusdal:

“THAT the Board adjourned the meeting.”

The meeting was adjourned at 11.00 AM.



Recording Secretary

Kimberly Quibell

Date:

Board Chair Approval (Chair)

H. Pond

Date: