



## BOG REGULAR MINUTES

October 5/2018

CMTN Prince Rupert Campus – Room #240

### ATTENDANCE:

**Board members:** Nicole Halbauer, E. Dusdal C. Speidel R. Walker  
**Chair**  
David Try, P. Bjorn D. McRae C. Gee  
**Vice Chair**  
S. McPhail C. White A. Jonker L. Ghuman  
J. Wesley K. Burt D. Smith K. Smith

**Regrets:** V. Rana

**Staff members:** J. Kohlman, VP Student Services & International  
M. Doyle, VP Corporate Services  
K. Quibell, Executive Assistant to the Board of Governors/Presidents Office

1. The meeting was **CALLED TO ORDER** at 8.30 AM.

### TERRITORY ACKNOWLEDGEMENT

Coast Mountain College's Board of Governors acknowledges the Tsimshian people of the Allied Tribes of Lax Kw'alaams and Metlakatla being on the traditional territory where this meeting will take place.

2. **Oath of Office for new Board Members– M. Denton, K. Smith, D. Smith and L. Guman**

Read by Chair, N. Halbauer

Table welcomes the new members.

#### 2.1 Election of Board Executive Community Member -

J. Wesley nominated and accepted on to Board of Executive by acclamation.

Table congratulates J. Wesley on her new position as community member representative on Board Executive Committee.

### 3. ROUNDTABLE INTRODUCTIONS

#### 4. ADOPTION OF AGENDA

On the motion made by P. Bjorn and seconded by E. Dusdal:

**“THAT the June 15, 2018 agenda be adopted as presented.”**

All in Favor

**MOTION CARRIED**

#### 5. ACCEPTANCE OF June 15<sup>th</sup>, 2018 Regular Meeting Minutes

- Noted that territorial acknowledgement on June 15, 2018 board meeting should be changed from Terrace to Smithers acknowledgement.
- Noted that section #8.3 should read “FNC Chair does not have a right to vote at the Board of Governors table.”

On the motion made by E. Dusdal and seconded by S. McPhail:

**“THAT the Regular meeting minutes of June 15, 2018 be accepted with noted changes.”**

All in Favor

**MOTION CARRIED**

#### 6. BUSINESS ARISING:

##### 6.1 Enrollment & International Update – J. Kohlman

Interactive presentation for Board Members including information about recent international and enrollment rates.

##### 6.2 Branding Overview – S. Zimmerman

Two and a half years ago started looking at who we are and what makes us unique. What can we do to make a change and move away from being generic?

Strategic plan comes first and organically grew from there i.e. core purpose.

Names were tested with many groups to get feedback.

Brand manifesto shows shapes and meaning. Representations and reflections. Connected to what we are doing on a day to day basis.

Visual identity explained regarding thunderbird change and reasoning. It was identified that at that time the logo was created by a non-Indigenous gentleman who was not from our area so it was not appropriate moving forward as this was not reflective of North Coast art.

Frank Strategies (Vancouver based) assisted in the rebranding and name change.

It is important to be fiscally responsible to ensure forward facing.

June 18<sup>th</sup>, 2018 was our official name/branding change.

#### 7.0 NEW BUSINESS:

##### 7.1 Five Year Capital Plan – M. Doyle

Note - Handout at provided at table.

Document for approval of Board

What we hope to do at the College depending upon funding from provincial government.

student housing plan. They are aware that this is issues with old student housing.

Smithers campus has land purchased right beside in order to build and grow to ensure we have students. In order to bring in international students housing is a necessity. Domestic students that are from around the area need a place to come to live and learn. Housing vacancy rates are very low in Smithers catchment area as well as other areas in the NW especially now that LNG will be coming to the area. Thinking of the future of how we can invest in the College and our students.

Discussion – Terrace campus set-up.

Discussion – Cost of projects for future and funding to ensure cost over runs do not happen.

## **7.1 Five Year Capital Plan Continued:**

Operating budget and project budgets discussed in regards to ensuring no lay-off occur.

As the process moves forward more information will be available and provided to Board.

Discussion: Is there anything that the board is missing that we should be thinking about and asking for rather than the nitty-gritty as the Board are governance and not operations.

### **Motion:**

On a motion made by E. Dusdal and M. Denton:

**“TO accept the five year capital plan and to move forward to present to the Ministry.”**

**All in Favor**

**MOTION CARRIED**

## **8.0 COMMITTEE REPORTS**

### **8.1 Executive Committee – N. Halbauer, Chair / D. Try, Vice Chair**

A short update was given by D. Try. Meeting of Board Executive held on September 26, 2018 to discuss the Oct. 5<sup>th</sup> 2018 agenda.

### **8.2 Education Council – C. White**

A Report was sent to Board Members via email.

Background on EdCO for newer Board Members.

- What is EdCo and what is the purpose.
- Meetings are open to the public so everyone is welcome to attend.

EdCO meetings were held in June 2018 and September 2018.

Note that policies brought forward from EdCo received by Board.

- Admissions and Registration Policy for Policy Committee (track changes included for Board information).

EdCo Bylaws are being updated.

Curriculum software purchased and hopefully ready to be used this Spring.

### **8.3 Finance and Audit Committee – E. Dusdal, Chair**

Noted that the College is on budget for year and no issues brought forward.

### **8.4 First Nations Council – K. Smith, Chair**

At the last meeting held on September 28<sup>th</sup> Brent Speidel worked with the core group to create a new purpose and vision for FNC. A new strategic plan is being created well as participation is being worked on so that FNC can ensure that meetings are well attended.

CMTN Administration is working with FNC to establish the Strategic Plan.

Community engagement is the next step for FNC Strategic Plan.

K. Smith was happy to attend her first EdCo meeting.

### 8.5 Policy Review Committee – No Chair

Nothing to report at this time. A Policy Committee meeting will be scheduled in the near future.  
Noted: Bylaw change and update falls under this committee.

### 8.6 Futures Committee – P. Bjorn, Chair

Meeting held on June 15/2018 and Oct. 4/2018

- LNG was a topic of conversation at meeting.
- Housing also an issue and concern.
- FNC Chair – lack of vote at Board table. Essential to get that vote represented at the Board.
- P. Bjorn’s last meeting as Chair. Next meeting a new chair will be voted in.
- Board Members thanked P. Bjorn for his hard work and his time.

Noted: L. Ghuman excused from meeting at 11.05AM.

### 9.0 PRESIDENT’S REPORT – K. Burt

A report was provided by K. Burt.

Highlights included:

- Cedar Building opening on September 21<sup>st</sup> was well attended. Project was under by 3 million dollars so huge savings.
- Galts’ap Day – huge success for staff and faculty.
- Redo library space – bring back to the Board with a plan to share.
- Hiring update.
- Foundation completed first annual report.

## 10. INFORMATION/CORRESPONDENCE

### 10.1 Next Meeting

- **December 7<sup>th</sup>, 2018 at CMTN Terrace Campus (Joint with First Nations Council).**

## 11. MEETING ADJOURNMENT

On the motion made by D. Try and seconded by C. Speidel:

**“THAT the Board adjourned the meeting.”**

The meeting was adjourned at 11.15 AM. Move to Closed Session at 11.25 AM.

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**Recording Secretary**

Kimberly Quibell

Date:

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**Board Chair Approval**

N. Halbauer

Date: