



Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Tsimshian, Nisga'a, Haisla, Gitksan and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.
We also collaborate with our close neighbors in the Tahltan Nation.

CMTN Board REGULAR MINUTES

April 14th, 2023

Time: 1PM Start of Business

ATTENDANCE:

Board members: S. McPhail, D. Smith A. Jonker
Vice Chair M. Horner M. Burrows
D. McRae J. Wesley
Dr. L. Waye C. Kho

Regrets: N. Halbauer
M. Denton
R. Riesen
P. Michell
D. Ponce

Staff members: M. Doyle, VP Corporate Services
Dr. T. Kunkel, VP Academic, Students & International
P. Pryce, Director of the President's Office
K. Quibell, Coordinator of the President's Office

1. The meeting was **CALLED TO ORDER** at 1PM with Territorial Acknowledgements by S. McPhail, Vice Chair

2. ADOPTION OF AGENDA

On the motion made by D. McRae and seconded by M. Horner:

"THAT the February 24, 2023 Regular Agenda be adopted as presented."

All in Favor

MOTION CARRIED

3. ACCEPTANCE OF February 24, 2023 Regular Meeting Minutes

On the motion made by A. Jonker and seconded by M. Horner:

"THAT the Regular meeting minutes of February 24, 2023 be accepted as presented."

All in Favor

MOTION CARRIED

4. PRESENTATIONS

4.1 External Relations Update – H. Bastin

Power Point Presentation

H. Bastin updates on the campus activities:

- CMTN Skills Canada Regional Competition
- Terrace Campus Career Fair on March 19, 2023
- The Northern Promise news release around Canada Learning Bonds/RESP website is thenorthernpromise.ca
- Dual Credit ECE at Prince Rupert Campus through the School District
- Recent High School Recruitment Events
- Digital Student Ambassadors

4.2 Academic & Registration Update – Dr. T. Kunkel

Power Point Presentation

•Winter 2023 Registration breakdown of program FTEs and home communities for Indigenous students

Noted that Glen Vowel and something else are the same community.

Discussion at table.

5. PRESIDENT'S REPORT

5.1 President's Update – Dr. L. Waye

A report was provided by Dr. Waye.

Highlights include:

- BC Colleges Meetings in Victoria
- President & MLA Luncheon
- Rural Colleges President's Meeting with PS for Rural Development, Mr. Roly Russell
- 1:1 with DM Bobbi Plecas and ADM Lemmar
- Community Meetings with Mayor Sean Bujtas (Terrace), ED of Skeena Diversity Society Sasa Loggin (Terrace)
- Northern President's Meeting with ADM Nicola Lemmar and will be Chair of this group as of September 2023
- FNC and CMTN Foundation strategic retreats
- Meeting 80+ staff and faculty in Lunch & Listen meetings at four campuses (some meetings will be Breakfast & Listen meetings)
- President Speaker Series – Governance and Non-Profit Topics
- Nursing Program has received their five year accreditation and increase of seats from 24 to 32. Along with a \$1500 entrance award to each new first year student courtesy of the CMTN Foundation.

6.0 ANY NEW BUSINESS

Nothing at this time.

7.0 COMMITTEE REPORTS

7.1 Executive Committee & Chair's Report – S. McPhail, Board Vice Chair

Executive Committee met on DATE

April 17th Board Gov. Training

S. McPhail is now on the CMTN Foundation Board and looking forward to the meetings.

Dates for the 2023/2024 Board Meetings that were approved at the Board Executive Meeting and included in the Board Package.

7.2 Education Council – M. Burrows

Board Report Included in Meeting Package

Have had two meetings since the last Board Meeting

- April 28th, 2023 elections for Chair and Vice Chair
- Development of a curriculum review guide is ongoing.

7.3 Finance and Audit Committee – D. McRae

Last meeting held on April 6, 2023 to review the 2023/2024 budget and recommend it for approval.

Motion:

On a motion made by D. Smith and seconded by J. Wesley:

“TO accept the 2023/2024 Budget as presented”

All in Favor -

MOTION CARRIED

7.4 Policy Review Committee – D. Smith

Policy committee met on April 5, 2023 and brings the following policies forward to board:

i. **Boat Policy –**

On a motion made by A. Jonker and seconded by M. Horner:

“TO accept the CMTN Boat Policy as presented”

All in Favor -

MOTION CARRIED

ii. **Boat Procedure –**

On a motion made by D. McRae and seconded by A. Jonker:

“TO accept the CMTN Boat Procedure as presented”

All in Favor -

MOTION CARRIED

iii. **Protocol for Numbering Policy & Procedures –**

On a motion made by D. McRae and seconded by J. Wesley:

“TO accept the CMTN Protocol for Numbering Policy & Procedures as presented”

All in Favor -

MOTION CARRIED

iv. **Display of Flags Policy –**

On a motion made by A. Jonker and seconded by M. Horner:

“TO accept the CMTN Display of Flags Policy as presented”

All in Favor -

MOTION CARRIED

v. **Display of Flags Procedure – Diane & Camille**

On a motion made by D. McRae and seconded by C. Kho

“TO accept the CMTN Display of Flags Procedure as presented”

All in Favor -

MOTION CARRIED

Noted that the idea was brought to attention from last meeting whether or not if the full board would like to see both policy AND procedure or just policy at table.

Motion:

On a motion made by D. McRae and seconded by M. Horner:

“TO only review policy at full board not procedure”

All in Favor -

MOTION CARRIED

8.0 INFORMATION / CORESPONCENDCE

**8.1 Next Meeting will be held on June 2, 2023 Joint Board and FNC
Venue – Terrace TBA**

9.0 ADJOURNMENT

On the motion made by D. McRae and seconded by A. Jonker:

“THAT the Board adjourned the meeting.”

The meeting was adjourned at 2.12PM.

10. CLOSED DOOR – Board Only Discussion

Recording Secretary

Kimberly Quibell

Date:

Board Vice Chair Approval

S. McPhail

Date: