

**COAST MOUNTAIN COLLEGE BOARD OF GOVERNORS REGULAR MEETING
MINUTES**

October 25 2024, 11:00am–12:15pm

Via Kaltura Video Conferencing/ Waap Sa'mn Room 129

Coast Mountain College serves six First Nations in Northwest British Columbia: Gitksan , Haida, Haisla, Nisga'a, Tsimshian and Wit'suwit'en and acknowledges the traditional territories its campuses reside on. We also collaborate with our close neighbors in the Tahltan Nation.

Attendance

A. Cober, Board Chair – July 31, 2025
A. Smith, Order-in-Council – July 31, 2025
A. Callaghan, Order-in-Council – July 31, 2025
C. Butcher, Order-in-Council – July 31, 2026
D. Allen, Order-in-Council – July 31, 2026
M. Mehr, Order-in-Council – July 31, 2026
N. Jamieson, Order-in-Council – July 31, 2026
T. Onuora, Order-in-Council – July 31, 2025
H. Anjaria, Staff Elect – September 1, 2025
R. Riesen, Faculty Elect – March 1, 2026
A. Benson, Student Elect – August 31, 2025
J. Singh, Student Elect – August 31, 2025
M. Burrows, Education Council Chair – April 28, 2025
Dr. L. Waye, President & CEO

Regrets

B. Markert, Order-in-Council – July 31, 2026
M. Horner, Order-in-Council – July 31, 2025
P. Michell, First Nations Council Chair
B. Gibson, First Nations Council Vice-Chair

Guest

Dr. T. Kunkel, Vice-President Academic, Students & International
M. Doyle, Vice-President Corporate Services
A. Kang, Coordinator, President's Office

1.0 Call to Order & Territorial Acknowledgement

The Board Chair, A. Cober called the meeting to order at 11:01am.

<p>1.1 Swearing in of elected Board Student Representative.</p> <p>The Board Chair, A. Cober swore in J. Singh as the second elected Board student representative.</p>	
<p>2.0 Adoption of October 25, 2024 Board Regular meeting Agenda</p> <p>On a motion made by H. Anjaria and seconded by A. Benson</p> <p>Motion: <i>That the October 25, 2024 Board Regular meeting agenda be adopted as amended.</i></p>	<p><i>Motion Carried</i></p>
<p>3.0 Adoption of the August 28, 2024 Board Regular meeting minutes.</p> <p>On a motion made by A. Smith and seconded by A. Callaghan</p> <p>Motion: <i>That the August 28, 2024 Board Regular meeting minutes be adopted as presented.</i></p>	<p><i>Motion Carried</i></p>
<p>4.0 Presentations</p> <p>4.1 Strategic Plan Annual Update – Vice President Academic, Students, and International, Dr. Titi Kunkel</p> <p>Dr. T. Kunkel provided a presentation about the Strategic Plan.</p>	<p><i>For Information</i></p> <p><i>For Information</i></p>
<p>5.0 President’s Report to the Board – President & CEO, Dr. L. Wayne</p> <p>Dr. L. Wayne provided a presentation of the President’s Board Report.</p>	<p><i>For Information</i></p>
<p>6.0 Chair’s Report to the Board – Board Chair, A. Cober</p> <p>The Board Chair, A. Cober provided a verbal report to the Board.</p> <p>6.1 Report of OIC member appointed to vacancy on Board Executive</p> <p>The Board Chair, A. Cober notes that D. Allen has been appointed by the Board to serve on Board Executive committee.</p> <p>6.2 Report of President and CEO Evaluation & Compensation Working Group</p>	<p><i>For Information</i></p> <p><i>For Information</i></p>

<p>The Board Chair, A. Cober notes that the compensation for the President & CEO has been increased by 5% and will be prorated to April 1, 2024.</p>	
<p>7.0 Finance & Audit Committee Report – Michael Mehr</p> <p>The Finance and Audit Committee Chair, M. Mehr provided a verbal report to the Board.</p>	<i>For Information</i>
<p>8.0 Policy Review Committee Report – Danielle Allen</p> <p>The Policy Review Committee Chair, D. Allen provided a verbal report to the Board.</p>	<i>For Information</i>
<p>8.1 Adoption of the Employee Use of Artificial Intelligence for Workplace Tasks Policy (ADM-015)</p> <p>On a motion made by D. Allen and seconded by A. Smith</p> <p>Motion: <i>That the Board of Governors adopt the Employee Use of Artificial Intelligence for Workplace Tasks Policy (ADM-015) presented.</i></p>	<i>Motion Carried</i>
<p>8.2 Retraction of Animal Care and Use Policy (EDU-018)</p> <p>On a motion made by D. Allen and seconded by N. Jamieson</p> <p>Motion: <i>That the Board of Governors retract the Animal Care and Use Policy (EDU-018) as presented.</i></p> <p>N. Jamieson expresses that there may be a possible conflict of interest with her motioning for approval.</p>	<i>Motion Carried</i>
<p>9.0 Order-in-Council and Elected Board Member Only Discussion</p> <p>The order-in-council appointees, elected staff representative, elected faculty representative and elected student representative participated in discussion.</p>	<i>For Information</i>
<p>10.0 Meeting adjournment</p> <p>On completion of the agenda, the Board Chair, A. Cober declared the meeting adjourned at 12:19pm.</p>	<i>Meeting Adjourned</i>