

Education Council Meeting Agenda

January 27th, 2023

10:00 am – 12:00 pm Blue Jeans

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.

We also collaborate with our close neighbors in the Tahltan Nation.

Call to order and declaration of Quorum: (1 minute)

<p>Approval of the Agenda and all items on Consent Agenda (2 minutes)</p> <p>For Approval: EdCo Agenda - January 27th, 2023</p>	<p>EC.23-01</p>
<p>Approval of Minutes from December 9th, 2022 (2 minutes)</p> <p>For Approval: EdCo Minutes – December 9th, 2022</p>	<p>EC.23-02</p>
<p>CONSENT AGENDA</p>	<p>EC.23-03</p>
<p>Bylaw – Editor Review</p> <p>Bylaws were presented to BOG and College President. Grammar and punctuation inconsistencies noted. To be reviewed by College Editor. Once complete, Bylaws to be submitted to the Ministry.</p> <p>ACTION ITEM: Aman to posted revised copy on website.</p>	<p>EC.23-03.01</p>
<p>ACTION AGENDA</p>	<p>EC.23-04</p>
<p>Proposed Amendment to the Admission and Registration Procedures – Gord Weary</p> <p>➤ Motion to accept the proposed amendments to the Admission and Registration Procedures. For Amendment: Proposed Amendment to Education Policies</p> <p><i>Proposed Amendment:</i></p> <p><i>Section 8.08:</i> <i>For students registering in an overload (i.e., more than 100% course-load based on the program outline), students must have permission from the program coordinator or academic head and must have a previous term GPA of no less than 3.0 for this overload consideration. The Registrar in consultation with the Dean will grant overload permission on the recommendation of the Program Chair/ Coordinator or Academic Head. This decision is not subject to appeal.</i></p> <p>ACTION ITEM: Move to February meeting.</p> <p style="text-align: right;">First: EPC Second:</p>	<p>EC.23-04.01</p>
<p>➤ ITA name change to Skills Trade BC – Kelly Swain, Trades</p> <p>Motion The ITA has changed their name to Skilled Trades BC. Program and Course information should be updated.</p> <p>Our website, and course and program information are now out of date.</p>	<p>EC.23-04.02</p>

	First: Second:
DISCUSSION AGENDA	EC.23-05
<p>Land Acknowledgement and Efforts of Reconciliation</p> <p>Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.</p> <p>We also collaborate with our close neighbors in the Tahltan Nation.</p>	EC.23-05.01
<p>Curriculum Guide</p> <p>For Review: Curriculum Guide</p>	EC.23-05.02
<p>ACC – New Membership</p> <p>EdCo reps to inform their clusters of the new membership and Terms of Reference for ACC and letting them know that membership will happen at the February meeting.</p>	EC.23-05.03
<p>Program Review</p> <p>Programs which have undergone Program Reviews are required to present 1-year following completion of their review.</p> <ul style="list-style-type: none"> • ACE-January – Ken Shaw • Geosciences- February • BADM- March 	EC.23-05.04
<p>Programs & Courses – Sarah Grielens</p> <p>List of Programs and Courses that have not been offered in 5 years.</p>	EC.23-05.05
<p>Renewal Dates for Taskforces</p> <p>Task Forces are given a 1-year term to operate. Once the 1-year term comes up for renewal it shall be discussed if the Task Force shall continue or be dissolved.</p> <p><u>Active Task Forces 2022/2023</u></p> <ul style="list-style-type: none"> • Cluster Review Task Force – Colin Elliott • Policy Audit Task Force – Marja Burrows • Edco Process Task Force – Titi Kunkel • Indigenization of Curriculum Task Force – Titi Kunkel • Curriculum Guide Task Force – 	EC.23-05.06
<p>Indigenization of Curriculum – Titi Kunkel (5 minutes)</p> <p>Wrap up meeting – Jan 24th, 2023</p>	EC.23-05.07
REPORTS	EC.23-06
<ul style="list-style-type: none"> ➤ Chair – Marja Burrows ➤ FNC – Priscilla Mitchell ➤ EPC – Titi Kunkel ➤ Educational Planning and Program Review – Tracey Woodburn ➤ Educational Practice – Tracey Woodburn ➤ International Education Committee – Colin Elliott 	EC.23-06.01

Motion to adjourn:

Next Meeting: February 24th, 2023

EC.23-07

Additional Links and Information:

[Education Council Bylaws - 2022](#)

[College and Institute Act](#)

[Meeting Schedule](#)

Acronyms

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- TOR = Terms of Reference