

## Education Council Meeting Agenda

March 22, 2024

10:00 am – 12:00 pm Kaltura

<https://cap1-smart.newrow.com/#/room/d97q2ss>,

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.

We also collaborate with our close neighbors in the Tahltan Nation.

Call to order and declaration of Quorum: (1 minute)

<b>Approval of the Agenda and all items on Consent Agenda (2 minutes)</b>	EC.24.15
<b>For Approval:</b> EdCo Agenda	
<b>Approval of Minutes from February 23 2024 (2 minutes)</b>	EC.24.16
<b>For Approval:</b> EdCo Minutes	
<b>CONSENT AGENDA</b>	EC.24.17
<b>ACTION AGENDA</b>	EC.24.18
<b>RSP 100: Retail Services 100 (10 mins)</b> ➤ <b>Motion:</b> To approve RSP 100 as presented.	EC.24.18.01
	<b>First: ACC Second:</b>
<b>RSP 101: Retail Service Practicum (10 mins)</b> ➤ <b>Motion:</b> To approve RSP 101 as presented.	EC.24.18.02
	<b>First: ACC Second:</b>
<b>RSP 106: LEAP into Entrepreneurship (10 mins)</b> ➤ <b>Motion:</b> To approve RSP 106 as presented.	EC.24.18.03
	<b>First: ACC Second:</b>
<b>RSP: Retail Services Certificate (10 mins)</b> ➤ <b>Motion:</b> To approve RSP Retail Services Certificate as presented.	EC.24.18.04
	<b>First: ACC Second:</b>
<b>IELTS Scores for Admission (Colin Elliott – 10 mins)</b> ➤ <b>Motion:</b> “The minimum IELTS score for admission to Coast Mountain College to be: overall 6.0 with no band less than 6.0.”	EC.24.18.05
	<b>First: IEC Second:</b>
<b>Notice of Motion course discontinuation/ inactivation (Sarah Grielens – 10 mins)</b> ➤ <b>Motion:</b> “To discontinue or inactivate courses that have not been offered in a minimum of 5 years.”	EC.24.18.06
<b>Notice of Motion program discontinuation/inactivation (Sarah Grielens - 10 mins)</b> ➤ <b>Motion:</b> “To discontinue or inactivate programs that have not been offered in a minimum of 5 years.”	EC.24.18.07
<b>Notice of Motion: CCP Course Inactivation- (Melanie Pollard/ Mercedes de la Nuez – 10 Mins)</b> ➤ <b>Motion:</b> “Motion to make the following CCP courses inactive: CPST 030, CPST 040, CPST 050, SOSC 030, SOSC 040, GEOG 050, FNST 050, MATH 024, BIO 040, PHYS 040, CHEM 050, ENGL 057.”	EC.24.18.08

	<b>First: Melanie Pollard Second:</b>	
<b>Reading Break Dates – Anuraj Bajwa (15 mins)</b> <b>Motion: To amend reading break dates as presented</b>		EC.24.18.09
	<b>First: Anuraj Bajwa Second:</b>	
<b>DISCUSSION AGENDA</b>		EC.24.19
<b>Land Acknowledgement and Efforts of Reconciliation</b> Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitksan and Wet'suwet'en and acknowledges the traditional territories its campuses reside on. We also collaborate with our close neighbors in the Tahltan Nation.		EC24.19.01
<b>REPORTS</b>		EC.24.20
<ul style="list-style-type: none"> <li>• FNC – Priscilla Michell</li> <li>• Educational Practice – Tracey Woodburn</li> <li>• Educational Planning and Program Review – Tracey Woodburn</li> <li>• EPC – Emily Suderman</li> <li>• IEC – Colin Elliott</li> </ul>		EC.24.20.01
<b>Motion to adjourn:</b> <b>Next Meeting: April 26, 2024</b>		EC.24.21

**Additional Links and Information:**

[Education Council Bylaws - 2022](#)  
[College and Institute Act](#)  
[Meeting Schedule](#)

**Acronyms**

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- TOR = Terms of Reference