

Education Council Meeting Agenda

April 25, 2025

10:00 am – 2:00pm

Teams Meeting (Virtual)

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.

We also collaborate with our close neighbors in the Tahltan Nation.

Call to order and declaration of Quorum: (1 minute)

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| Approval of the Agenda from April 25, 2025 (2 minutes) For Approval: EdCo Agenda | EC.25.22 |
| Approval of Minutes from March 28, 2025 (2 minutes) For Approval: EdCo Minutes | EC.25.23 |
| CONSENT AGENDA | EC.25.24 |
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| ACTION AGENDA | EC.25.25 |
| EdCo Voting (10 minutes) Bylaws – Appendix C – Membership Rotation Odd years: <ul style="list-style-type: none">• one support staff elected by the Support Staff• one faculty from the Business and First Nations Fine Arts Cluster• one faculty from the Trades and Workforce Training Cluster• one faculty from Teaching and Learning Support Cluster• one faculty from the Developmental Cluster• one faculty from University Credit and Applied Coastal Ecology Cluster Appointed each year: <ul style="list-style-type: none">• four educational administrators appointed by the President<ul style="list-style-type: none">○ Anuraj Bajwa, Emma Shack, Kara Loy, Tracey Woodburn• one Indigenous Scholar faculty recommended by faculty in consultation with the Indigenization department then appointed by the President<ul style="list-style-type: none">○ Kāshā/JMorris• one non-voting, advisory member appointed by the Board of Governors<ul style="list-style-type: none">○ CJ Butcher until June 2025• one non-voting, advisory member appointed by the First Nations Council<ul style="list-style-type: none">○ Priscilla Mitchell until November 2025 | EC25.25.01 |
| EdCo Voting – Chair & Vice Chair – Emily Suderman (10 minutes) Bylaws - edco_bylaws.pdf (coastmountaincollege.ca) 3.2 Election of Officers 3.2.1 The Chair and the Vice Chair of EdCo will be elected each year from the voting members of EdCo at their first annual meeting to be held in April of each year. | EC25.25.02 |

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| <p>3.2.2 The Chair and Vice Chair cannot serve more than three consecutive terms.</p> <p>3.2.3 The election of the officers will be by secret ballot.</p> <p>3.2.4 Should a vacancy occur in the seat of Chair and/or Vice Chair, a new Chair/Vice Chair will be elected at the next scheduled meeting.</p> <p>3.2.5 In the absence of the Chair, the Vice Chair acts as Chair of the meeting.</p> | |
| <p>2025-2026 Meeting Schedule – Marja Burrows/Monica Barro (10 minutes)</p> <p>➤ Notice of Motion: To accept proposed 2025-2026 meeting schedule as presented.</p> | EC25.25.03 |
| <p>EDUA: Education Assistant Certificate – Yuriko Riesen (10 minutes)</p> <p>➤ Motion: To approve the EDUA as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.04 |
| <p>EDUA 130: Language Skills for Educators – Glenn Groulx (10 minutes)</p> <p>➤ Motion: To approve the EDUA 130 as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.05 |
| <p>EDUA 135: Exceptionalities and Curriculum – Yuriko Riesen (10 minutes)</p> <p>➤ Motion: To approve the EDUA 135 as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.06 |
| <p>CCP: Adult Upgrading (AU) Certificate or Adult Dogwood Diploma – Kim McIntyre (10 minutes)</p> <p>➤ Motion: To approve the CCP as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.07 |
| <p>U1MTAS: Mountain Adventure Science Certificate – Matt Beedle (10 minutes)</p> <p>➤ Motion: To approve the U1MTAS as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.08 |
| <p>Break (5 minutes)</p> | |
| <p>ACCT 250: Inter. Financial Accounting I – Chris Try (10 minutes)</p> <p>➤ Motion: To approve the ACCT 250 as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.09 |
| <p>BFIN 250: Business Finance I – Chris Try (10 minutes)</p> <p>➤ Motion: To approve the BFIN 250 as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.10 |
| <p>MATH 251: Statistics – Chris Try (10 minutes)</p> <p>➤ Motion: To approve the MATH 251 as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.11 |
| <p>PDDPA: Post-Degree Diploma in Professional Accounting – Ruth Santos (10 minutes)</p> | EC25.25.12 |

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| <p>➤ Motion: To approve the PDDPA as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | |
| <p>BIOL 201: Invertebrate Zoology – Catharine White (10 minutes)</p> <p>➤ Motion: To approve the BIOL 201 as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.13 |
| <p>BIOL 208: The Biology of Plants – Catharine White (10 minutes)</p> <p>➤ Motion: To approve the BIOL 208 as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.14 |
| <p>BIOL 215: Genetics – Catharine White (10 minutes)</p> <p>➤ Motion: To approve the BIOL 215 as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.15 |
| Break (30 minutes) | |
| <p>ENGR: Engineering Certificate – Regan Sibbald (10 minutes)</p> <p>➤ Motion: To approve the ENGR as presented.</p> <p style="text-align: right;">First: ACC Second:</p> | EC25.25.16 |
| <p>Environmental Geosciences Diploma – Gord Weary (10 minutes)</p> <p style="text-align: right;">First: Second:</p> | EC25.25.17 |
| <p>Academic Schedule 2025-2027 – Emily Suderman (10 minutes)</p> <p>➤ Notice of Motion: To accept the Academic schedule 2025-2027 as presented.</p> | EC25.25.18 |
| <p>EdCo Definitions – Education Policy Committee (10 minutes)</p> <p>➤ Motion: To approve the Education Council definitions as presented.</p> <p style="text-align: right;">First: EPC Second:</p> | EC25.25.19 |
| <p>EPC Terms of Reference – Education Policy Committee (10 minutes)</p> <p>➤ Notice of Motion: To accept the EPC Terms of Reference as presented.</p> | EC25.25.20 |
| <p>CIM Review Task Force Final Report – Emily Suderman (10 minutes)</p> <p>➤ Notice of Motion: To accept the final report as presented.</p> | EC25.25.21 |
| DISCUSSION AGENDA | EC.25.26 |
| <p>Land Acknowledgement and Efforts of Reconciliation</p> <p>Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.</p> <p>We also collaborate with our close neighbors in the Tahltan Nation.</p> | EC.25.26.01 |

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| Indigenization of Curriculum – Kāshā JMorris (20 minutes) | EC.25.26.02 |
| Process for Electing new chairs for International Education Committee (IEC) and Education Policy Committee (EPC) subcommittees – Marja Burrows (10 minutes) | EC.25.26.03 |
| REPORTS | EC.25.27 |
| <ul style="list-style-type: none"> • FNC – Priscilla Michell • Educational Practice – Tracey Woodburn • Educational Planning and Program Review – Tracey Woodburn • Education Policy Committee (EPC) – Emily Suderman • International Education Committee (IEC) – Colin Elliott/Jon Stone • Curriculum Renewal and Re-articulation of Courses (Active courses list articulation 2017 and older) <ul style="list-style-type: none"> ○ Health – Callan Williamson | EC.25.27.01 |
| Motion to adjourn: Next Meeting: May 30, 2025 | EC.25.28 |

Additional Links and Information:

[Education Council Bylaws - 2022](#)
[College and Institute Act](#)
[Meeting Schedule](#)

Acronyms

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- TOR = Terms of Reference