

Education Council Meeting Agenda

March 28, 2025
10:00 am – 2:00pm
Teams Meeting (Virtual)

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.

We also collaborate with our close neighbors in the Tahltan Nation.

Call to order and declaration of Quorum: (1 minute)

Approval of the Agenda and all items on Consent Agenda (2 minutes) For Approval: EdCo Agenda	EC.25.15
Approval of Minutes from February 28, 2025 (2 minutes) For Approval: EdCo Minutes	EC.25.16
CONSENT AGENDA	EC.25.17
ACTION AGENDA	EC.25.18
CRIM 131: Introduction to the Criminal Justice System – Michael Brandt (10 minutes) ➤ Motion: To approve the CRIM 131 as presented. First: ACC Second:	EC25.18.01
CRIM 230: Criminal Law in Canada– Michael Brandt (10 minutes) ➤ Motion: To approve the CRIM 230 as presented. First: ACC Second:	EC25.18.02
B1OPEN: Business Administration – Open Studies – Ruth Santos (10 minutes) ➤ Motion: To approve the B1OPEN as presented. To have a discussion on whether B1OPEN should be treated as an admissions process or a program. First: ACC Second:	EC25.18.03
ACCT 150: Financial Accounting I – Ruth Santos (10 minutes) ➤ Motion: To approve the ACCT 150 as presented. To discuss the removal of pre-requisites and discuss that there are no changes to the curriculum. ACC advised to move this item to EdCo without a full discussion. First: ACC Second:	EC25.18.04
BCPT 150: Business Computers – Ruth Santos (10 minutes)	EC25.18.05

<p>➤ Motion: To approve the BCPT 150 as presented. To discuss the removal of pre-requisites and discuss that there are no changes to the curriculum.</p> <p>ACC advised to move this item to EdCo without a full discussion.</p> <p style="text-align: right;">First: ACC Second:</p>	
<p>BENG 150: Business Communications – Ruth Santos (10 minutes)</p> <p>➤ Motion: To approve the BENG 150 as presented. To discuss the removal of pre-requisites and discuss that there are no changes to the curriculum.</p> <p>ACC advised to move this item to EdCo without a full discussion.</p> <p style="text-align: right;">First: ACC Second:</p>	EC25.18.06
Break (5 minutes)	
<p>BLAW 152: Canadian Business Law – Ruth Santos (10 minutes)</p> <p>➤ Motion: To approve the BLAW 152 as presented. To discuss the removal of pre-requisites and discuss that there are no changes to the curriculum.</p> <p>ACC advised to move this item to EdCo without a full discussion.</p> <p style="text-align: right;">First: ACC Second:</p>	EC25.18.07
<p>ECON 150: Microeconomics – Ruth Santos (10 minutes)</p> <p>➤ Motion: To approve the ECON 150 as presented. To discuss the removal of pre-requisites and discuss that there are no changes to the curriculum.</p> <p>ACC advised to move this item to EdCo without a full discussion.</p> <p style="text-align: right;">First: ACC Second:</p>	EC25.18.08
<p>ECON 151: Macroeconomics – Ruth Santos (10 minutes)</p> <p>➤ Motion: To approve the ECON 151 as presented. To discuss the removal of pre-requisites and discuss that there are no changes to the curriculum.</p> <p>ACC advised to move this item to EdCo without a full discussion.</p> <p style="text-align: right;">First: ACC Second:</p>	EC25.18.09
<p>MARK 150: Introduction to Marketing – Ruth Santos (10 minutes)</p> <p>➤ Motion: To approve the MARK 150 as presented. To discuss the removal of pre-requisites and discuss that there are no changes to the curriculum.</p> <p>ACC advised to move this item to EdCo without a full discussion.</p> <p style="text-align: right;">First: ACC Second:</p>	EC25.18.10
<p>MATH 150: Mathematics of Finance – Ruth Santos (10 minutes)</p> <p>➤ Motion: To approve the MATH 150 as presented. To discuss the removal of pre-requisites and discuss that there are no changes to the curriculum.</p> <p>ACC advised to move this item to EdCo without a full discussion.</p> <p style="text-align: right;">First: ACC Second:</p>	EC25.18.11

<p>MGMT 150: Principles of Management – Ruth Santos (10 minutes)</p> <p>➤ Motion: To approve the MGMT 150 as presented. To discuss the removal of pre-requisites and discuss that there are no changes to the curriculum.</p> <p>ACC advised to move this item to EdCo without a full discussion.</p> <p style="text-align: right;">First: ACC Second:</p>	EC25.18.12
<p>MGMT 280: Management Information Systems – Ruth Santos (10 minutes)</p> <p>➤ Motion: To approve the MGMT 280 as presented. To discuss the removal of pre-requisites and discuss that there are no changes to the curriculum.</p> <p>ACC advised to move this item to EdCo without a full discussion.</p> <p style="text-align: right;">First: ACC Second:</p>	EC25.18.13
Break (30 minutes)	
<p>Curriculum Renewal: Program Discontinuation – Emily Suderman (10 minutes)</p> <p>➤ Motion: To recommend that Social Service Worker, Associate of Arts – First Nations Specialization, Associate of Arts – Sustainable Communities Specialization, Associate of Arts – Archaeological & Cultural Resource Management Specialization submit timelines for curriculum renewal before June 2025. If the June deadline is not met, that Education Council discuss the recommendation to consider the curriculum for discontinuation.</p> <p style="text-align: right;">First: Emily Suderman Second:</p>	EC25.18.14
<p>EdCo Definitions – Education Policy Committee (10 minutes)</p> <p>➤ Notice of Motion: To approve the Education Council definitions as presented.</p> <p style="text-align: right;">First: EPC Second:</p>	EC25.18.15
DISCUSSION AGENDA	
<p>Land Acknowledgement and Efforts of Reconciliation</p> <p>Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.</p> <p>We also collaborate with our close neighbors in the Tahltan Nation.</p>	EC.25.19.01
Indigenization of Curriculum – Kāshā JMorris (20 minutes)	EC.25.19.02
<p>EdCo Voting</p> <p>Bylaws – Appendix C – Membership Rotation</p> <p>Odd years:</p> <ul style="list-style-type: none"> · one support staff elected by the Support Staff · one faculty from the Business and First Nations Fine Arts Cluster · one faculty from the Trades and Workforce Training Cluster · one faculty from Teaching and Learning Support Cluster · one faculty from the Developmental Cluster · one faculty from University Credit and Applied Coastal Ecology Cluster <p>Appointed each year:</p> <ul style="list-style-type: none"> · four educational administrators appointed by the President 	EC.25.19.03

<ul style="list-style-type: none"> · one Indigenous Scholar faculty recommended by faculty in consultation with the Indigenization department then appointed by the President · one non-voting, advisory member appointed by the Board of Governors · one non-voting, advisory member appointed by the First Nations Council 	
EdCo Voting – Chair & Vice Chair Bylaws - edco_bylaws.pdf (coastmountaincollege.ca) 3.2 Election of Officers 3.2.1 The Chair and the Vice Chair of EdCo will be elected each year from the voting members of EdCo at their first annual meeting to be held in April of each year. 3.2.2 The Chair and Vice Chair cannot serve more than three consecutive terms. 3.2.3 The election of the officers will be by secret ballot. 3.2.4 Should a vacancy occur in the seat of Chair and/or Vice Chair, a new Chair/Vice Chair will be elected at the next scheduled meeting. 3.2.5 In the absence of the Chair, the Vice Chair acts as Chair of the meeting	EC.25.19.04
REPORTS	EC.25.20
<ul style="list-style-type: none"> • FNC – Priscilla Michell • Educational Practice – Tracey Woodburn • Educational Planning and Program Review – Tracey Woodburn • Education Policy Committee (EPC) – Emily Suderman • International Education Committee (IEC) – Colin Elliott • Curriculum Renewal and Re-articulation of Courses (Active courses list articulation 2017 and older) <ul style="list-style-type: none"> ○ Health – Callan Williamson ○ Business – Chris Try 	EC.25.20.01
Motion to adjourn: Next Meeting: April 25, 2025	EC.25.21

Additional Links and Information:

[Education Council Bylaws - 2022](#)
[College and Institute Act](#)
[Meeting Schedule](#)

Acronyms

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- TOR = Terms of Reference