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**MINUTES OF THE  
EDUCATION COUNCIL MEETING**18 February 2011  
President's Boardroom, Terrace Campus

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**Present:** Cheryl Wyatt, Debbie Stava, Jessica Hrechka Fee, Laura Webb, Margaret Brown – Acting Chair, Margo Van Der Touw, Shelley Koopmans

**Videoconference:** Dave McKeever, Inez Shanoss, John Turner, Lianne Gagnon, Reto Riesen, Sabine Lundman

**Guest:** Dianne Bell, Jill Pimlott, Judy Thompson, Mikal Jensen

**Regrets:** Amarilys Ducharme, Ann Marie Merkel, Barb Henry, Jonathan Bull, Tim MacDonald

**Recording Secretary:** Stephanie Hall

**Call to Order:** Margaret Brown called the meeting to order at 10:05 a.m. in the President's Boardroom, at the Terrace Campus on the 18<sup>th</sup> of February 2011.

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xpisuunt, Vera Dudoward.

**1. Adoption of the Agenda for the 18 February 2011 meeting**

Addition to Agenda:

- Elections to New Business

**Motion:** Debbie Stava and Cheryl Wyatt

*To adopt the agenda with the addition of Elections to New Business.*

*Carried*

**2. Adoption of the Minutes of 28 January 2011**

**Motion:** Debbie Stava and Dave McKeever

*That the minutes of 28 January 2011 be accepted.*

*Carried*

**3. Business Arising****4. Old Business****5. New Business****I. Elections – Debbie Stava**

Elections are approaching, and will determine the faculty and staff who are elected to Education Council. The Call for elections will be made on the 7<sup>th</sup> of March 2011 to fill the faculty

and staff positions for the two year term of April 2011 to March 2013. In addition, we will run a bi-election for the vacant student position. This position will remain in place until fall elections are held for the student positions on Education Council.

The Chair and Vice Chair positions will be elected at the April 2011 meeting for the one-year term. The subcommittees should also be established at the April 2011 meeting.

Further discussion on Council composition will continue at the April meeting. The positions will be from April 2011 through March 2012.

Dave McKeever noted that the composition of Education Council is mandated by the number of seats held by different departments. To change the ratio, the addition or removal of a seat must be voted on by council and approved by the President.

All present members concluded that there are no issues with the current structure, but that "Elections" should be added to pending items until after the election for any new or absent members to discuss.

There will be a by-election for a student representative in March. Notice will go out in March of the faculty and staff election, and for the student by-election.

**Action:** Add Elections to Pending Items.

## 6. Reports

### I. Assessment Task Force – Tabled

### II. CPAC – Shelley Koopmans

#### i. Tahltan 101/102, Sm'algyax 101/102 and Michif 101/102 – Judy Thompson

Tahltan 101 and 102 are coming forward as new courses. Tahltan 101 came to EdCo in September 2010, but was to return pending clarification on maximum enrolment. Since then, it has been divided into two courses worth 3 credits each. Sm'algyax 101 and Michif 101 are being split into two classes; 101 and 102. Each course is 45 hours instead of 90 hours (previously included field school). All six courses are worth 3 credits. Judy noted that a 2<sup>nd</sup> year Sm'algyax course is in development. The Registrar's Office will determine if different course numbers are required to differentiate the two new courses (Smal 101/102 and Mich 101/102) to reflect the differences in the original SMAL 101 and MICH 101.

**Motion:** Shelley Koopmans and Cheryl Wyatt

*That the Articulation and Curriculum Committee approve the courses Tahltan 101 and 102, Sm'algyax 101 and 102, and Michif 101 and 102. All six courses are each worth 3 credits, they will be 45 hours in duration, and students will receive a letter grade. The Maximum enrolment per collective agreement is 20. Effective date: February 2011.*

*Abstention: Jessica Hrechka Fee*

*Carried*

#### ii. Applied Coastal Ecology (ACE)

Three electives are being added to the ACE program: Anthropology 205, Biology 236, and Geography 210.

**Motion:** Shelley Koopmans and Margo Van Der Touw

*That the Articulation and Curriculum Committee approve the addition of three electives to the Applied Coastal Ecology Certificate and Diploma program. The courses are 3 credit NWCC University Credit courses. The additional elective courses are:*

*Anthropology 205: Archaeology of Northern British Columbia*

*Biology 236: Ornithology: Biology of Birds*

*Geography 210: Environment and Society*

*Students who have previously completed these courses can use them as electives. Effective date: 2011W.*

*Abstention: Jessica Hrechka Fee*

*Carried*

**iii. Professional Cook 1 and Diploma effective September 2010**

The changes to PCook are effective 2010F. Changes are to the program outline. Course outlines for CLAR 116, CPST 041 and ENGL 04XX will be sent to the next CPAC meeting.

**Motion:** Shelley Koopmans and Debbie Stava

*That the Articulation and Curriculum Committee approve the changes to Professional Cook Level 1 and Professional Cook Diploma.*

*Approved changes to Professional Cook 1:*

- *Remove CPST 0301 and ENGL 0351*
- *Add CLAR 116 (formerly CLAR 216)*
- *Remove prerequisite of CLAR 215 from CLAR 116*
- *Add LPAT 100*
- *Total course hours will be 930*

*Approved changes to Professional Cook Diploma:*

- *Remove CLAR 216 from Diploma level (added to PCook 1 as CLAR 116)*
- *Replace CPST 0401 with CPST 041.*

*Effective date: 2010F.*

*Abstention: Jessica Hrechka Fee*

*Carried*

**iv. PNUR, HCAS, FNHCAS, FNPAC, PNAC**

Students are required to complete Criminal Record Checks so that they may attend their clinical placements. The prerequisites and type of Criminal Record Check for PNUR, HCAS, FNHCAS, FNPAC, PNAC are being changed to clarify and update program requirements.

**Motion:** Shelley Koopmans and Dave McKeever (Jessica abs)

*That the Articulation and Curriculum Committee approve the changes to the program prerequisites for PNUR, HCAS, FNHCAS, FNPAC and PNAC.*

*Changes to program prerequisites for PNAC, FNPAC, and PNUR:*

*"Criminal Records Check (CRC) both BC Ministry of Public Safety and Solicitor General schedule Type B and Federal RCMP. Previously only had Ministry CRC. Addition of ENG 055 and 053 as prerequisite."*

*Changes to FNHCAS and HCAS:*

*"Criminal Records Check (CRC) both BC Ministry of Public Safety and Solicitor General schedule Type B and Federal RCMP. Clarification on type of CRC required by clinical placements."*

*Abstention: Jessica Hrechka Fee*

Carried

v. **PNUR 105**

The learning outcomes and the evaluation profile of PNUR 105 have been revised. The changes are effective January 2011.

**Motion:** Dave McKeever and Shelley Koopmans (Jessica abs)

*That the Articulation and Curriculum Committee approve the changes to PNUR 105. The changes include minor modifications to the learning outcome and the evaluation profile. Effective January 2011.*

*Abstention: Jessica Hrechka Fee*

Carried

**III. Aboriginal Cultural Knowledge Committee – Tabled**

**IV. Cluster Reports – Tabled**

Dave McKeever and Jill Pimlott explained that clusters are listed in the Education Council Bylaws. Representatives of clusters are to provide reports if their cluster met. The bylaws state that Clusters are to meet:

“8.6 Meetings

8.6.1 Minimum of four per year.

8.6.2 Multiple programs within a Cluster may consider having two of these meetings separate from the whole Cluster, but a minimum of two meetings per year being of the whole Cluster grouping.

8.6.3 All minutes of all meetings must be sent to Education Council and to the Vice-President, Education and Student Services for regular distribution to Senior Management, Cluster Chairs and other relevant groups.”

**V. A5 - Tabled**

**7. Pending Items**

**I. Assessments - Tabled**

**8. Adjournment**

**Motion:** Margo Van Der Touw and Cheryl Wyatt

*To adjourn the meeting at 10:55 a.m.*

Carried

**Certified Correct:**



Chair

Secretary