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**MINUTES OF THE
EDUCATION COUNCIL MEETING**
October 29, 2011
Room 2002, Spruce Terrace Campus

Present: Margaret Brown- Chair, Brian Butler, Amanda Checkley, Beverly Moore-Garcia, Gerry Gauthier, Irlanda Price, Debbie Stava, Melanie Wilke, Keisha Wilson, Dr Denise Henning Sabine Lundman, Vena Hackevich.

Teleconference: Elise Kruthof, Reto Riesen, Amariyls Ducharme

Guests: First Nations Council Members: Neal Barton, Adrian Carlick, Phyllis Clark, Charlotte Guno, Susan Guno, Kaarlene Lindsay, Priscilla Michell, Leslie Morrison, Bridie O' Brien, Craig McKay, Debbie Moore, Dianna Robinson, FNC Recording Secretary; Rhonda Ross. Rhoda Witherly, Chair of the Board of Governors.

Regrets: Katherine Fullerton , John Turner, Inez Shanoss, Dave McKeever, Cheryl Wyatt.

Recording Secretary: Annette Sorensen.

Call to Order: The Chair called the meeting to order at 10:15 a.m. in Room 2002, at the Terrace Campus.

Northwest Community College would like to acknowledge the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xpisuunt (Vera Dudoward).

The Councils would also like to recognize and extend our respect to all First Nations; Tahltan, Gitxsan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

- 1) **Motion:** Irlanda Price and Melanie Wilke
 - a. *Adoption of the Agenda for the October 29, 2011 meeting*
 - b. *With the addition of an Information Item from Charlotte Guno.*

Carried

- 2) **Motion:** Brian Butler and Amanda Checkley *Carried*
Adoption of the Minutes from the September 2011
 a. *With the correction of Reto Reisen in the attendance*

3) **Old Business**

Policy Development and Review Committee Terms of Reference- Gerry Gauthier

Correction in the Purpose in the Terms of Reference. This committee is a subcommittee of the President' Council and a subcommittee of EDCO. The Committee reports to the Board Of Governors for information items only not for approval. The purpose needs to be rewritten. *Tabled*

Summary of Motions: HCAS 103 and 113 and 114 needs to be added to the Summary of Motions. If there are any other revisions or corrections EDCO will confirm against the meetings documents and the Masterfile and will bring back to the EDCO table. Email Annette Sorensen and Debbie Stava with concerns and review at the next meeting.

Criminology 104-Elise Kruithof

Motion:Elise and Sabine Lundman.

Crim 104 course to be approved by EDCO at the November 25, 2011 mtg. Carried

Denise Henning- Report

The purpose of having Joint Meetings with EDCO and FNC is to bring the two bodies together to become a more inclusive environment. The goals are to implement ideas on how we are to bring EDCO and FNC together to build relationships and find ways that EDCO can conduct business with FNC input.

New Business

Election Results:

Orientation for student representatives- The student elections have taken place and there is a second call for nominations for a student seat other than Terrace and Prince Rupert.

Notifications will be sent out this week.

Action Item: Annette Sorensen to send out Binders to the new Student REPS

Terrace Campus (2 Seats)

1. Conal McKenna
2. Chantel Smeysters

Prince Rupert Campus (1 Seat)

1. Amarylis Ducharme

Board of Governors Representatives

Elections to fill the two student seats on the Northwest Community College Board of Governors have concluded. The following students have been declared elected:

1. Amarylis Ducharme (Applied Coastal Ecology)
2. Shalane Paul (University Credit)

EDCO report to Board of Governors- Margaret Brown

The Chair was unable to attend the Board of Governors meeting due to illness but provided a written report. The report asked about motions from the June Education Council meeting that were forwarded to the Board of Governors. Denise Henning needs clarity on the request for the ECE task force. The reasoning was that there were changes coming for ECE and without public consultations within this program there is a need to look at ECE students to finish their courses without reshuffling due to financial issues. The Chair asked direction from Ed Council as to what they felt was important to report to the Board of Governors. Rhoda Witherly -suggests that the Board wants to know Institution wide changes and policy not to submit every single motion.

Charlotte Guno-Announced her running for Coast Mountain School Trustee.

1. Reports

a) **CPAC - Representation on the Committee- Debbie Stava**- CPAC is looking for representatives because there are not enough reps sitting at this table. Next meeting is November 10, 2011 at 10:00 a.m the Chair requests Education Council members attend.

b) **CPAC- Reported by Deb Stava, Registrar**

Motion: David Try and Margaret Brown

To adopt the agenda with the addition of Terms of Reference and to remove 5 I Elections until next month.

Carried

Motion: Debbie Stava and David Try

To approve the minutes of September 16, 2011

Carried

- I. **Mona Izumi-Math 101**
- II. **Mona Izumi-Math 115**
- III. **Mona Izumi-Math 123**
- IV. **Mona Izumi-Math 131**
- V. **Mona Izumi-Math 190**

Tabled

VI. Terms of Reference- Debbie Stava

Recommendation: Terms of Reference be reviewed and updated and brought to the next EDCO meeting.

Action Item: Annette will circulate the Terms of Reference and post the document onto the portal.

Aboriginal Cultural Knowledge Committee - Beverly Moore Garcia

ACKC Terms of Reference went to FNC and are now coming to EDCO for information.

Beverly requests that individuals be identified and ACKC will send out a global invitation to interested parties to invite them to the ACKC committee. Membership includes 6-8 faculty and staff members and a First Nation student and a community member. The time

commitment is at least once a month for about 2 hours. Video conferencing and teleconferencing are available. Recommendation: that when CPAC revises the Terms of Reference they include a member of First Nations Council.

Recommendation: That EDCO formally add to the Bylaws at least one seat for FNC on Education Council.

It was added there are errors and anomalies in the bylaws that need to be fixed as well.

5. Admissions, Assessment, Awards & Academic Appeals (A5) No report

Reports- Advisory Committees

Prior Learning Assessment- No Report

International Education Committee- No Report

Student Support and Access Committee- No Report

Library Committee- No Report

Assessment Task Force- No Report

Aboriginal Cultural Knowledge Committee- No Report

6. Reports- Cluster Committees

Development Education- Vena Hackevich

Human Services- No Report

Workforce Training & Continuing Studies- No Report

Health Programs- Verbal Report- Sabine Lundman

University Credit- Reto Riesen

Business Programs- No Report

Business Tech/Computer Tech- Brian Butler (Verbal)

Trades/ Industry/ Training Authority- Keisha Wilson (Verbal)

Library Services- No Report

Chair - Margaret Brown

At this point the agenda of Education Council concluded, lunch was served and then meeting reconvened as a round table with members of First Nations Council, Dr Henning and the Chair of the Board of Governors, Rhoda Witherly.

There was a round of introductions followed by discussion.

- The concern was expressed that student residences are in need of repair. Dr Henning responded that in order to address it we need an overall plan for upgrades to the Residence Halls.
- Recommendation: That First Nations Council pursues becoming a legislated body like Education Council. Education Council supports First Nations Council and welcomes members of First Nations Council at any meeting.

- Priscilla Michell would like to see a Cultural Awareness workshop in a joint meeting with no other business being conducted but to develop goals and objectives on student success.

Denise Henning- Long House

- The Long House is being used for functions other than the Primary purpose. The primary purpose for the building is as a place for First Nation students to gather. The second issue is accessibility. A new opportunity exists for Northwest Community College to have parking available and better access to the Long House. Usage and access are ongoing considerations being discussed.
- Denise provided an update that Anne Tenning will attend the Challenging the Paradigm next year.
- Bridie O'Brien- Hazelton area is not being represented at the First Nation Council. She is holding regular meetings with Band Administrators and Education Coordinators in the area so that she is aware of their issues. Encourage discussions with First Nations Council and EDCO to develop cultural guidelines and awareness with each other.

- Denise Henning- Priority Planning Committee

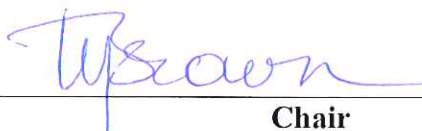
The project is a success. Northwest Community College was welcomed with full engagement to give information and have been given positive feedback. This Committee has identified six emerging themes. Charlotte Guno hopes that Northwest Community College faculty and staff support potential changes on becoming a bi-cultural college.

Next meeting: November 25, 2011

Motion:

To adjourn the meeting at 1:30 p.m.

Certified Correct:


Chair


Secretary