

MINUTES OF THE  
EDUCATION COUNCI Meeting  
May 22, 2015  
Room 208 at 10:00 AM

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**Present:** Chris Gee, Brent Speidel, Kezia Sinkewicz, Tanya Rexin, Dave McKeever, Phil Bialobyzski, Lothlan Olson, Reilly Walker, John Krisinger (Catharine White), Allison Conway,

**Guests:** Emily Suderman, Jessica Hrechka-Fee, Lisa Green, Laura Blumhagen

**Videoconference:** Desiree Louis, Sabine Lundman (Guest), Pouyan Mahboubi (Guest), Ann Rowse (Mercedes de la Nuez)

**Regrets:** Ken Burt, Priscilla Michell, Deb Stava, Julia Moore, Kevin Jeffrey, Reto Riesen, Sandy Clark

**Recording Secretary:** Jessica Scafe

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Meeting called to order at 10:06 am.

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.15-21	<b>Adoption of Agenda for May 22, 2015</b> Additions to the Agenda: Add Timetabling, Scheduling and Registration to the agenda under New Business Add Late Submissions under New Business CCP Credit Divisor with the bridging certificates under business arising  <i>Motion to adopt the agenda as amended,</i> Allison Conway/Kezia Sinkewicz
EC.15-22	<b>Approval of Minutes from April 24, 2015</b> <i>Motion to approve the minutes from April 24, 2015</i> Brent Speidel/Chris Gee

EC.15-23	Business Arising
EC.15-23.1	<p><b>CPAC – LPAT 107 – Tanya Rexin</b></p> <p>This course is a continuation of the Retail Services Program. This is a required course taken by students prior to entrance into other Retail Service Courses. The changes suggested by CPAC have now been implemented so as request the course has been brought back to EDCO for final approval. The following changes were made: course hours have been changes from 10-20 to 15 total hours. The new course form has been updated as well as the new program form to include LPAT 107 as a program pre-requisite and to increase the RS programs credits by 1.</p> <p><i>Carried</i> Motion to accept LPAT 107 as a pre-requisite to the Retail Services Program with 15 course hours as updated on both the course outline and new course summary and with increases to the Retail Services Program by one credit as updated on new program summary</p> <p>Tanya Rexin/Phil Bialobzyski</p>
EC.15-23.2	<p><b>ABT Program Update - Tanya Rexin</b></p> <p>Based on consultations with the union and the program faculty, Applied Business Technology will not be suspended. ABT will now be offered wholly online. The difference is we will continue with the withdrawal from the collaborative. NWCC was paying to teach more sections than any other partner within the collaborative so essentially NWCC was paying staff to teach the rest of the province. If they were registered with the other institutions, than they were keeping the tuition not NWCC. It was not sustainable. With the changes we will continue to run the same courses and offer them online so they will still reach students in small communities. There is also permission from the collaborative to still register student within the collaborative for one year so that students can register with NWCC, NWCC can keep the tuition but the collaborative will teach the students.</p>
EC.15-23.3	<p><del><b>CCP Bridging Certificates and CCP Credit Divisors</b></del></p> <p><del><b>CCP Credit Divisor Change:</b> At NWCC, the calculations have been by taking the hours of the course and using 25 as the divisor, so for every 25 hours in a course, students would get one credit. The provincially articulated courses at other institutions use a divisor of 30. NWCC would like to align ourselves with the provincial standard. The ministry has granted permission for us to do this. If we do not do this, it increases our credits too high and the calculation of tuition for CCP will put us over the provincially mandated cap. All the calculations for the bridging certificates and any new courses are based on a divisor of 30</del></p> <p><i>Carried</i> Motion to accept the developmental divisor for credit calculations as a 30 hour divisor instead of 25 for all new developmental courses</p> <p>Tanya Rexin/Brent Speidel</p> <p><b>Amendment from September 25 2015 EDCO meeting:</b></p> <p>Motion to “strike” this information and motion that was made from the minutes in May with a notation to clarify why it was removed and that further information will be provided.</p> <p>Dave McKeever/Phil Bialobzyski</p>

EDCO did not have the authority to change the credit divisor of any development programs as the divisor is mandated to NWCC by the Ministry of Education. EDCO did not meet after this may meeting until September. Once September meeting occurred, the new registrar say this operational error and brought it forward at the September 25 EDCO meeting. More information will be provided by the next EDCO meeting in October 2015

Carried

**CCP Bridging Certificates**

Required changes have been done as per last EDCO meeting. The health programs bridging certificate is withdrawn. The three bridging certificates that are continuing are University Arts, University Sciences, and Business Administration.

Carried

*Motion to accept the “University Arts Bridging Certificate” with the following changes from CPAC: update English 050 hours from 150 to 120.*

Carried

Tanya Rexin/Allison Conway

*Motion to accept the “University Sciences Bridging Certificate” with the addition of English 050 to the program, and new course summary form*

Tanya Rexin/Reilly Walker

*Motion to accept the “Business Administration Bridging Certificate” with the following changes from CPAC: Addition of English 040 or English 050 as co-requisites on all BADM courses; addition of English 050 as an alternative to English 040.*

Tanya Rexin/Dave McKeever

**EC.15-23.4 CPAC – MGMT 259 – Dave McKeever**

New course expanding the HR concentration within the business admin program. This course focuses on the role of employee compensation and benefits at both strategic and operational levels. This course is 3 credits with 45 course hours and is expected to be offered for the 2016W semester.

Carried

*Motion to accept MGMT 259 as a new second year course for the Business Admin program*  
Dave McKeever/Tanya Rexin

**EC.15-23.5 CPAC – ETHC 150 – Dave McKeever**

New course that explores ethical theories from a multi-stakeholder approach and applies ethical reasoning to issues facing organizations. This is a first year course worth 3 credits with a total of 45 lecture hours. The first offering of this course will be for the 2016W semester.

Carried

Motion to accept ETHC as a new first year course for the Business Admin Program  
Dave McKeever/Tanya Rexin

EC.15-24 **New Business**

EC.15-24.1 **CPAC – Early Childhood Education 141/142 – Jessica Hrechka-Fee**

The ECE program has undergone some changes this year and is now being offered on a one year full time face to face basis. Because of this change to the program, some courses also required some provincially mandated changes. In 2000 a document came out called “The Early Learning Framework”. This framework highlights the work ECE does and it was never articulated in the previous ECE course outlines. ECE feels that this framework should be incorporated in the course outlines and teaching methods.

ECE 141 - Formally called Environments 1 is now titled “Becoming a researcher”

ECE 142 - Formally Called Environments 2 is now titled “Environments, Culture, and Critical Pedagogy”

These two courses used to be taken concurrently but with the changes from a part time program to a one year full time, ECE feels it is best to have these courses be taken independently of each other. Meaning ECE 142 can be taken before ECE 141. In order to do this ECE looked at the content of both courses and separated it out and incorporated the early learning framework. ECE is a hard program to get transfer credit for which is also something NWCC would like to change. Right now there are three institutions that will give transfer credit for NWCC ECE courses. In order to support the transferability ECE changed the language and updated the evaluation profile of both courses. The evaluation profile was not descriptive before this change.

Carried

*Motion to accept ECE 141 with the following changes: title change from Environments 1 to becoming a researcher; the addition of the early learning framework; updated language in the evaluation profile; adding acceptance to the ECE program as a pre-requisite; adding access to a licensed childcare facility as a co-requisite and replacing CAT 3 assessment with CAT assessment for program admission requirements*  
Jessica Hrechka-Fee/Brent Speidel

Carried

*Motion to accept ECE 142 with the following changes: title change from Environments 2 to Environments, Culture, and Critical Pedagogy, the addition of the early learning framework; updated language in the evaluation profile; removing ECE 141 as a pre-requisite to the course and replacing it with acceptance into the ECE program; addition of access to a licensed childcare facility as a co-requisite and replacing CAT 3 assessment with CAT assessment for program admission requirements.*

EC.15-24.2 **CPAC – Applied Coastal Ecology Program – Pouyan Mahboubi**

Presented enhancement proposals to CPAC. The enhancements required more clarification and has to go back to CPAC. However, 5 ACE courses were accepted at CPAC. ACE program would like to make their program more cost effective and become easier to transfer to other institutions.

**ACE 134** - Changes include: a name change from Salmon to Fishes of the Pacific Northwest. The content has been changed to include content a proposed deleted course which is ACE 132 -Ground fish. Course is scheduled for 21 weeks as opposed to the general 15 weeks due to the salmon cycle that the course is meant to follow. Course hours remain the same as well as everything else.

Carried  
*Motion to accept the following changes for ACE 134: name change from “Salmon” to “Fishes of the Pacific Northwest” and the addition of “Foundations of Math 10 or Pre-Calculus 10” to the course pre-requisites*  
Pouyan Mahboubi/Tanya Rexin

**ACE 141** - Changes include: name change from “Monitoring and Measuring Intertidal Habitats” to “Foreshore & Aquatic Population Monitoring”; some content change, and a calendar description change. ACE 141 is getting content from the ACE 130 Shellfish course (which is a recommended deletion). No changes to the course hours. New bullets in the learning outcomes have been added for the shellfish content. No changes to the grading profile.

Carried  
*Motion to accept the following changes to ACE 141; name change from “Monitoring and measuring intertidal habitats” to “Foreshore & Aquatic Population Monitoring”; addition of content from ACE 130 course and addition of Foundations of Math 11 or Pre-Calculus 11*  
Pouyan Mahboubi/Tanya Rexin

**ACE 142** - This course revision simply upped the hours from 20 to 30 and from 1.5 credits to 2 credits. Nothing else has been revised.

Carried  
*Motion to accept the following changes to ACE 142: change course hours from 20 to 30; change credits from 1.5 to 2; addition of Foundations of Math 11 or Pre-Calculus 11 to pre-requisites*  
Pouyan Mahboubi/Tanya Rexin

**ACE 175** - Undergoing a name change from “Wildlife ID & Management” to “Monitoring and conservation of wildlife”. The delivery method is also changing. It was once a regularly

scheduled course in the classroom and is now a field course. It is not in town any longer. Learning outcomes have been updated to reflect modern technology and a field course.

*Motion to accept the following changes to ACE 175: name change from “Wildlife ID & Management” to “Monitoring and Conservation of Wildlife”; change delivery method to include field school; change total course hours from 90 to 45 lecture hours and 45 field school hours;*

Carried

Pouyan Mahboubi/Tanya Rexin

**ACE 196** - Standard new course being added to the program titled “Instrument Technology”. Course is still under construction but consists of 45 hours and 2 credits.

*Motion to accept new course ACE 196 to the Applied Coastal Ecology Program with the addition of Math 0401/0402 or Foundations of Math 11 or Pre-Calculus 11 to the pre-requisites.*

Pouyan Mahboubi/Tanya Rexin

Carried

**EC.15-24.3 CPAC – Practical Nursing Program – Sabine Lundman**

The following changes are being proposed by the Practical Nursing Program:

The removal of RCMP record check from program requirements because it is not needed as the health authority is fine with just the ministry criminal record check. The RMCP record check is also being removed as a pre-requisite from the clinical lab courses which are: PNUR 161, 162, 171, 172, 261, 262, 271, 272, and 292.

The CAT 3 assessment will be removed as a requirement to the program and replaced with “CAT assessment”

The following courses (PNUR 161, 162, 171, 172, 261, 262, 271, 272, and 292) underwent a language change in terms of the learning outcomes due to a name change from the BC Ministry of Public Safety and Solicitor General to BC Ministry of Justice.

Carried

*Motion to accept the following changes to the Practical Nursing Program: removal of federal RCMP record check from program requirements and all clinical and lab courses noted above; replacement of CAT 3 assessment with CAT assessment; updates to the learning outcomes in courses noted above by replacing “BC Ministry of Public Safety and Solicitor General” with “BC Ministry of Justice”*

Sabine Lundman/Brent Speidel

EC.15-24.4	<b>Devolution of Power to CPAC</b>
	<p>Around this time, faculty tends to leave campus so EDCO passes over power to CPAC so they can pass courses/programs over the summer months. In September EDCO will review all passed items from CPAC</p> <p><i>Motion for the Education Council to devolve authority to CPAC to carry out the business of EdCo over the summer pending review by Education Council at their first fall meeting</i> Dave McKeever/Reilly Walker</p>
EC.15-24.5	<b>Timetabling and Registration</b>
	<p>Under unusual circumstances. Registration for CCP is not open for students yet. Presents NWCC as being unprofessional. Students have the impression that CCP will not be offered even though that is not the case. The fear is that we are going to lose students.</p> <p>Trades and Business Admin are open for registration.</p>
EC.15-24.6	<b>Late Submissions</b>
	<p>Attention cannot be done properly with late submissions. Flexibility is required for these meetings however submissions should be in at time of deadline.</p>
EC.15-25	<b>Reports</b>
EC.15-25.1	➤ <b>Chair – Dave McKeever – No Reports</b>
EC.15-25.2	➤ <b>CPAC – Debbie Stava – No Reports</b>
EC.15-25.3	➤ <b>ACKAC – Melanie Wilke - No Reports</b>
EC.15-25.4	➤ <b>A5 – Ann Marie Merkel – No Reports</b>
EC.15-25.5	➤ <b>Education Policy Committee – No Reports</b>
EC.15-25.6	➤ <b>Educational Planning and Program Review – Tanya Rexin</b> There are 3 program reviews this year. The Freda Diesing program review is complete and so is the criminology review. HEO program review is not yet complete.
EC.15-25.7	➤ <b>FNC – Priscilla Michell - No Reports</b>
EC.15-25.8	➤ <b>Core Review – Tanya Rexin</b> Document was sent to the president and vice-president, it will be released and distributed to EDCO for next meeting. Tanya would like this core review removed from the standing reports after the next EDCO meeting.
EC.15-25.9	➤ <b>Clusters – No Reports</b>
<b>Meeting Adjourned at 11:53am. Next Meeting is June 12, 2015</b>	