

**MINUTES OF THE
EDUCATION COUNCIL Meeting**
April 15, 2016
Room 208 at 10:00 AM

Present: Chris Gee (Chair), Reilly Kluss, Lothlan Olson, Reilly Walker, Martin Pilar (Dave McKeever), Emily Suderman (Julia Moore), Kezia Sinkewich, Phil Bialobyzski, Catherine White, Sheree Ronaasen (Reto Riesen), Kevin Jeffery

Guests: Madeline (Student Union)

Video Conference: Anna Raselli, Mercedes De La Nuez

Regrets: Barb McRae, Dave McKeever, Justin Kohlman, Stephen Salem, Carla Ollenberger, Julia Moore

Recording Secretary: Jessica Scafe

Meeting called to order at 10:00 am

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

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| EC.16-17 | Adoption of the Agenda for April 1, 2016 Additions: PIDP 3230. ACAPC had questions/concerns regarding two PIDP (3220 and 3250) 3230 was little of no concern. Course is planning to run in May and Brent Would like course to be on the agenda for approval. |
| <i>Carried</i> | <i>Motion to approve the agenda as revised. Kevin Jeffrey and Reilly Walker</i> |
| EC.16-18 | Approval of the Minutes from March 18, 2016 |
| <i>Carried</i> | <i>Motion to approve minutes as presented Kevin Jeffrey and Kezia Sinekicz</i> |
| EC.16-19 | Business Arising |

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| EC.16-19.1 | <p>Academic Dates</p> <p>At earlier EDCO meetings there was a discussion regarding a fall reading break. Committee would like this to still be an option in the future as it could be a potential student conference or gathering.</p> <p>Recommendation to add these dates to the bulletin boards around campus and not just on the website.</p> <p>Suggestion to remove “Trades programs” from Fall Semester Classes End Dates</p> <p>Reading Week is left blank. It is up individual programs to decide what reading break works best for their program.</p> <p>Motion to approve the academic date’s document as presented. Emily Suderman and Lothlan Olson</p> |
| EC.16-20 | <p>New Business</p> |
| EC.16-20.1 | <p>College and Institute Act</p> <p>Recommendation that if you are on the council you should have a copy of this document available to you.</p> |
| EC.16-20.2 | <p>EDCO By Election</p> <p>Education Council is running a By Election starting Monday, April 18 to fill three seats that have been vacant for some time: two faculty seats – Health and Business Tech and one support staff seat.</p> <p>Motion to open the election period for the by election Riley Walker and Brent Speidel</p> |
| EC.16-20.3 | <p>Provincial Instructor Diploma Course 3230 - Brent Speidel</p> <p>Course is for faculty to develop instructional skills as faculty. The delivery of the program is under Vancouver Community College jurisdiction. Brent has secured an articulation agreement with VCC where they will allow us to teach 3 at NWCC and the rest (5) will be offered through VCC online or face to face for those who wish to travel. It will be offered free to faculty, other than textbook costs as incentive for faculty to engage in the program. The three courses are: evaluation of learning, delivery of instruction, and instructional techniques. The one being discussed today (evaluation of learning) is scheduled to start in May and the other two will follow. This is course will not be open to the public so it will not generate money but will not cost the college anything.</p> <p>Suggestion for the course to be more accessible for others in the satellite campuses. This course not work as VC as it is a hands on, group based learning course. In the future it may be offered at other campuses.</p> |

Motion to accept PID 3230 with a proviso that all 3 PID courses go back to ACPAC to ensure consistency

Phil Bialobyski and Kevin Jeffery

EC.16-21

Reports

EC.16-21.1

Chair – Dave McKeever - Tabled

Educational Practice – Brent Speidel

Developing an orientation for new faculty, providing resources, framework, and instructional resources. Brent is working towards formal orientation for September It will include a 2 day overview and coaching sessions, willing to come and observe and provide coaching (not evaluation) in terms of aspects of teaching practice. There is a Pro D festival of learning in June, campuses across the province sharing information and teaching practices.

Registrar's office suggests adding NW Connect resources for orientation handbook.

Motion to receive the report

Accepted

EC.16-22.2

EPC

Update: Currently working on academic appeals, admissions policy, and grading and credentials policy.

EC.16-22.3

ACPAC – David Try – Tabled

EC.16-22.4

FNC – Barb McRae - Tabled

EC.16-22.5

Educational Planning and Program Review – Tabled

EC.16-22.6

Cluster Reports

University Credit – fall and winter opening soon, planning 2017 intersession. Lots of field schools coming up, lots more for next year.

Motion to receive the report

Approved

English Second Language – Continue to offer LINC program funded by CIC. This year funding was cut by \$15,000 and internal funds have dwindled. Down to 90.5 FTE. Reduced classes from 5 days a week to 4 days week, 12 hours of instruction instead of 15 for fall, winter, and spring. Cut back to two hours once a week for evening classes. Sending rep to ESL articulation in May. Enrollment open for the fall for ESL.

Motion to receive ESL report

All in Favor

Career and College Prep – No staffing changes. Moving reading break aligning with the SD as CCP felt it negatively impacted attendance. Identifying curriculum

development to keep courses current however there are fewer full time people in the department.

Motion to approve

All in favor

Student Services: Garage sale raised money for food bank.

Motion to adjourn

Meeting Adjourned at: 11:08 pm

Next Meeting: May 13, 2016