

**MINUTES OF THE
EDUCATION COUNCIL Meeting**
April 21, 2017
Room 208 at 10:00 AM

- Present:** Dave McKeever, Emily Suderman, Laurie Waye, Catharine White, Jessica Derow, Linnea Waechter, Robin Cheer, Kezia Sinkewicz, John Dyck, Marja Burrows, Holly Hovland (Stephen Salem), Gurveer Kaur, Keisha Reichert, Justin Kohlman, Marina Carere, Anne Marie Merkel,
- Guests:** Chris Carr, Gordon Weary, Roxanne Ridler, Chris Gee, Darlene Westerman, Laurel Campbell, Julie Morris, Seth Downs, Ken Shaw, Hondo Arendt
- Video Conference:** Dinesh Gautam and Erfan Zahrai (Reto Riesen)
- Regrets:** Barb McRae, Carrie Nolan, Stephen Salem
- Recording Secretary:** Jessica Scafe
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Meeting called to order at 10:11 am

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

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| EC.17-19 | <p>Adoption of the Agenda for April 21, 2017</p> <p>Add English language alternatives DADD to the bottom of the agenda. The Registrar's office would like to add another option for our English language alternatives. NWCC may have some German students attending and the DADD is the English Testing System they use to determine their level of English writing, reading, and speaking.</p> <p>Remove Enhanced Carpentry and Enhanced Electrical from the agenda</p> <p><i>Motion to adopt the agenda with additions</i></p> <p><i>Marja Burrows and Catharine White</i></p> |
| EC.17-20 | <p>Approval of the Minutes from March 24, 2017</p> <p><i>Carried</i></p> <p>Ann Marie Merkel's name was spelled incorrectly in the previous minutes.</p> |

Motion to approve the minutes as presented

Keisha Reichert and Jessica Derow

EC.17-21 New Member Welcome and Chair Elections – Holly Hovland

Holly Hovland, Director of Student Services is filling in for the Registrar today.

1st Call for Chair Nominations

Catharine White was nominated and allows her name to stand.

Second call for nominations. No nominations.

Third call for nominations. No nominations.

Catharine White has been elected EdCo Chair.

1st Call for Vice Chair Nominations

Nomination for Dave McKeever to stand as vice chair.

Dave McKeever declines the nomination and passed it on to Marja Burrows.

Marja allows her name stand.

Emily Suderman is nominated as vice chair and declines the nomination.

Second Call for nominations. No nominations.

Third call for nominations. No nominations.

Marja Burrows has been elected vice chair of EdCo.

EC.17-22 Consent Agenda

No Items

EC.17-23 Business Arising

EC.17-23.1 Strategic Plan Vision and Strategy Presentation – Laurel Campbell

Open for discussion for EdCo members and guests.

Laurel to send Jessica Scafe copy of presentation to send out to all members.

Laurel to be invited the next EdCo meeting to hear feedback from members.

The Vision and Strategy plan has core values and core purpose. Originally, NWCC had too many core values and they were unfocused. Now we have three: adventurous, transformative, and integrity. These values were used to create a core purpose which is “We create adventurous pathways to transform lives”. This led to a BHAG – big hairy audacious goal and ours as “By 2027 we will be the college of choice for experiential place based learning”. This involves connecting the classrooms to learning from, about, in and for the local environment, culture history, economy and politics.

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| | <p>Discussion after the presentation takes place. Catharine encourages EdCo members to review the presentation and bring any feedback to the next EdCo.</p> <p>Laurel Campbell has left the room</p> |
| EC.17-23.2 | <p>K-12 Curriculum Update - Stephen Salem – Tabled</p> <p>Jessica Scafe to send document Stephen circulated out to new members</p> |
| EC.17-23.4 | <p>Applied Business Technology Update – Laurie Waye</p> <p>BC Campus has requested that all institutions registering students in ABT please suspend new students from applying to the program. Current students can continue in the ABT program until the suspension by BC Campus of support of the program, June 2018.</p> <p>Discussion around program cancellation. Date of cancellation is in place so that motion can be brought back at a later date. It is unclear at this point if something will be put in place to replace the program. Notice of motion should be coming forward. EdCo would like to familiarize themselves with the current policy on suspension and deletion. NWCC cannot go against BC Campus request to suspend registration as there are serious implications. BC Campus has asked NWCC to bring this to EdCo as more than an informational item. This will be on May agenda.</p> <p>Laurie Waye has left the room</p> |
| EC.17-23.4 | <p>Taskforce Updates – Tabled</p> |
| EC.17-23.5 | <p>EdCo Elections Update – Jessica Scafe</p> <p>All seats filled except ABT seat. Ann Marie will submit an EdCo nomination form and fill the seat until there is a decision on what is happening to the ABT program.</p> |
| EC.17-24 | <p>New Business</p> |
| EC.17-24.1 | <p>ACPAC – ENGL 040 – Julie Morris</p> <p>ENGL 040 is currently a 150 hour course and is being reduced to 120 hours. The learning outcomes have been updated. The ABE working group decided to remove the research essay and it is now a research project. This course will be brought to articulation in March 2018.</p> <p><i>Motion to accept ENGL 040 with reduced hours and learning outcome changes</i></p> <p><i>Julie Morris, Emily Suderman</i></p> <p>Julie Morris and John Dyck have left the room</p> |
| EC.17-24.2 | <p>ACPAC – CRIM 213 – Michael Brandt</p> <p>Pre-requisite change to remove CRIM 101 OR CRIM 131 as the pre-req from CRIM 213 and change it to “any 1st or 2nd year arts course”.</p> <p><i>Motion to accept CRIM 213 with pre-requisite change</i></p> <p><i>Emily Suderman and Marja Burrows</i></p> |
| EC.17-24.3 | <p>ACPAC – ECE Diploma – Darlene Westerman</p> |

ECE currently offers a 3 semester Basic Certificate and 3 Post-Basic Certificates which allow students to specialize in either Infant Toddler, Special Needs, or First Nations. This program will be a 4 semester Diploma to align with other colleges around the province. This diploma program will replace the ECE Certificate and Infant Toddler Post Basic Certificate as student's graduating from this program will have the credentials to apply to the ECE Registry for certificate to practice with the province and receive their infant and toddler specialization. The courses are basically the same as offered in the Post Basic Certificate with some changes to the mode of delivery – the content will be dictated by the ECE registry. NWCC has traditionally been recognized by the province for having a First Nations focus. The courses include a First Nations perspective in order to qualify NWCC for specific certification which allows for funding as determined by the Registry.

Changes were also made to the programs admission requirements to align with other ECE programs, The registry, and the ECE licensing body.

The following changes have been made to the ECE Basic Certificate program admission requirements. Students can apply to either certificate or the diploma and will have the same admission requirements. After 3 semesters students can receive an ECE Certificate but if they complete the fourth semester they get a ECE Diploma with Infant Toddler Specialization.

1. The submission of a medical certificate attesting to good physical and mental health has been removed as a practicum admission requirement from the program.
2. The 45 hours of satisfactory work or volunteer experience with children age zero to six and Resume has also been removed from the practicum requirements and has been replaced with a work history and a written statement outlining work or volunteer experiences with children age zero to six, career goals, and reasons for choosing the ECE program.
3. The program now requires two letters of reference instead of one.
4. High school graduation or mature is now required instead of recommended.
5. The CAT test requirement will be removed.

The BC ECE Registry has another option for students wishing to work in the ECE field - the Early Childhood Education Assistant (ECEA) Certificate. Students are not required to meet the same admission requirements as the ECE Diploma. They must have High School Graduation or have mature student status, have English 12 or equivalent, and upon applying to the program, applicant must declare their intent to take one of the following ECE 104, ECE 167, PSYC 101, or PSYC 201 for the purposes of acquiring an ECEA Certificate from the Registry. They would not receive anything from NWCC other than credits for the courses taken- students would have to apply to get that from the Registry. Students can enter the ECE Diploma at a later date of they wish but would have to meet the full admission requirements. The ECE department does not necessarily want to support this ECEA certificate as students only have to take one course to work in a child care setting for 5 years, which is why ECE is not creating this has a separate program on its own. ECE would like to hold on to the integrity of the program in order to have quality care in child care centres. ECE is hopeful that students would take the one course and decide to take the whole program instead. The admissions department will have to have a discussion regarding how to track students only wishing to take one of the courses for the ECEA certificate.

Motion to accept the “merge” of the ECE Basic Certificate and Post Basic Infant Toddler specialization Programs to a ECE Diploma Program with changes to the admission requirements and the addition of Early Childhood Education Assistant (ECEA) entrance requirements

Darlene Westerman and Marja Burrows

EC.17-24.4 ACPAC – Nursing – Kathy Haley – Tabled

EC.17-24.5 ACPAC – SUST 1XX/GEOG 1XX – Ken Shaw/Chris Carr

As per ACPACs request - Ken worked with Carrie Nolan to develop an improved set of learning outcomes. This is a 90 hour course with 45 hour lecture and 45 hour lab component. It is worth 3 credits and has a pre-req of English 12. The concept is supported by the articulation committee. There are courses in the BCCAT system that would fit this course.

Question around Instructor qualifications as they ask for a M.Sc and a Diploma in Permaculture. The international regulating body states they must have training in permaculture. As of 2016 the new standard in North America is to have permaculture education. Ken is certified to teach this course as he was certified 10 years ago and grandfathered in. Ken will be taking an educational leave next year to take the Diploma himself. Lengthy discussion ensues around the qualifications and collective agreements as well as EdCo's jurisdiction. Suggestion to add "preferred" for the diploma. Suggestion to add "Post-Secondary education in permaculture" rather than the diploma. Suggestion for "certification in permaculture education or design" to be added to the instructor qualifications.

Motion to accept Introduction to Permaculture with amendments to the instructor qualifications and subject code (from GEOG 120 to SUST 120)

Ken Shaw and Emily Suderman

2 abstained

EC.17-24.6 ACPAC – SUST 201 – Hondo Arendt

With this course students would have a seamless transfer to SFU and SFU's course outline of this course was used as a resource for development. Cluster did want to have a pre-requisite for this course and currently there is nothing listed. This is a second year course and students would take this in their second year. Suggestion to add English 12 as a pre-requisite for the course. The grade scheme was not filled out the course outline. UC has a standard grade scheme that should be added.

Motion to accept SUST 201 with addition of a grade scheme and pre-requisite as English 12 or equivalent

Erfan Zahrai and Dave McKeever

EC.17-24.7 ACPAC - SUST 207 – Chris Carr

New course. It is a combination of sustainability, first-nations studies and women's studies. This course was well received in discussion at the women's studies articulation meeting two summers ago. In order to complete the Associate degree this course will be required or Women's studies 102. Cluster suggested a pre-req for this should be added as well as the grade scheme needs to be filled out. The learning outcomes still need to be modified before this outline is submitted to BCCAT.

Motion to accept SUST 207 with pre-requisite, and grade scheme addition as well as improvements to the learning outcomes.

Emily Suderman and Marina Carere

EC.17-24.8 ACPAC - SUST 250 – Chris Carr

New course. Other courses in existence that are similar. This course will get students in the field and is titled as a capstone project. SFU's capstone course and the PIDP capstone out of VCC for a resource. Students will have to complete the first year before

taking this course. Cluster also discussed adding a pre-requisite for this course and the grade scheme is also missing.

Motion to accept SUST 250 with addition of grade scheme and pre-requisite

Marja Burrows and Dave Mckeever

EC.17-24.9 ACPAC - Associate Degree – Sustainable Communities – Chris Carr/Ken Shaw

This is an existing associate of arts degree but a number of the courses have not been in rotation in some time. It has been cleaned up to include the new courses that just passed in order to make this degree achievable for students. This will be a 60 credit program.

Motion to accept the associate of arts degree with sustainable community's specialization with amendments.

Marja Burrows and Holly Hovland

Discussion around using a BADM course as a required course in the program outline, Students would also need to be accepted to the BADM program in order to take that course on top of being accepted into the UC program.

Recommendation to take the BADM course out of the outline but advise students to take MGMT 251 as a preferred option and inform them they will have to apply to BADM in order to do so. Removing it from the outline gives the degree more flexibility and there is no barrier to taking BADM courses as electives for associate degrees.

Motion to accept the associate of arts degree with removal of BADM MGMT 251 elective.

Kezia Sinkewicz and Emily Suderman

One abstained

EC.17-24.10 ACPAC – Associate Degree – Environmental Geoscience – Gord Weary

The new course CHEM 111 was added to the outline and cleaned up the courses that were no longer offered. The options have been reduced but they are courses that are offered on a regular basis so it makes more sense for students and reflects what students are actually taking.

Housekeeping: Change CPSC 111's title to introduction to computer science. Add hours and credits to the program summary form.

Motion to accept the associate of science with amendments to the CPSC 111 title

Catharine White and Holly Hovland

EC.17-24.11 ACPAC – Enhanced Carpentry Foundations – Keisha Reichert - REMOVED

EC.17-24.12 ACPAC – Enhanced Electrical Foundations – Keisha Reichert - REMOVED

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| <p>EC.17-24.13</p> | <p>ACPAC – Enhanced Metal Fabricator Foundations – Keisha Reichert</p> <p>This is a new program and will replace the old Metal Fabricator Foundations. This is an ITA mandated trade. This program has the same pre-qs s as the old Metal Fabricator. There is the added work experience and essential skills piece.</p> <p>Motion to accept the new enhanced metal fabricator foundations and enhanced welding foundations with added essential skills.</p> <p>Keisha Reichert and Linnea Waechter</p> <p>One abstained</p> |
| <p>EC.17-24.14</p> | <p>ACPAC – Enhanced Welding Foundations – Keisha Reichert</p> <p>Pilot program. The old welding foundations will not be replaced, this is in addition to. This is a 40 week program.</p> <p><i>Motion to accept the new enhanced metal fabricator foundations and enhanced welding foundations with added essential skills.</i></p> <p>Keisha Reichert and Linnea Waechter</p> <p>One abstained</p> |
| <p>EC.17-24.15</p> | <p>ACPAC – Harmonized Carpentry Foundations – Keisha Reichert</p> <p>Approved</p> <p>ITA has increased the total hours from 600 to 720 hours and changed the name from Carpentry Foundations to Harmonized Carpentry Foundations. ITA has harmonized the carpentry program nationally. Students can now being in BC and go anywhere else in Canada to complete their apprenticeship and ITA has modified the curriculum. Harmonized foundations are ITA’s program and Enhanced Foundations are NWCC’s program. All program summaries need to include the new pre-requisite for all foundations which is “Grade 12 required or Mature Student”</p> <p><i>Motion to approve Harmonized Carpentry Foundations program with name change and additional hours</i></p> <p>Keisha Reichert and Emily Suderman</p> |
| <p>EC.17-24.16</p> | <p>ACPAC – Hairstylist Foundations – Keisha Reichert</p> <p>This program used to be WTCS and is now being added to the books as it is now an ITA trade. Program is 1290 hours.</p> <p>Housekeeping Changes: Program hours need to be added under total program hours.</p> <p>Recommendation to clean up the wording in the learning outcomes</p> <p><i>Motion to approve the new hairstylist foundations program as per ITA curriculum</i></p> <p>Keisha Reichert and Emma Shack</p> |

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| EC.17-24.17 | English Language Alternatives – Justin Kohlman Motion to add DAAD equivalencies to the English Language Alternatives document. |
| EC.17-25. | Reports – Tabled for the sake of time |
| EC.17-25.1 | Chair |
| EC.17-25.2 | Educational Practice – Carrie Nolan |
| EC.17-25.3 | EPC – Stephen Salem |
| EC.17-25.4 | ACPAC – Ann Marie Merkel |
| EC.17-25.5 | FNC – Barb McRae - Tabled |
| EC.17-25.6 | Educational Planning and Program Review – |
| EC.17-25.7 | Cluster Reports |
| | Meeting Adjourned at: 12:25pm Next Meeting: May 26, 2017 |