

Minutes of the Education Council Meeting
 April 26, 2019
 Spruce 208 at 10:00am – 1:00 pm



Attending Members: Gordon Weary, Catharine White, Stephen Salem, Marja Burrows, Lauren Fraychineaud, Sarah Grielens, John Dyck, Carrie Nolan, Reto Riesen, Kezia Sinkewicz, Kimberly McIntyre for Laurie Waye,

Video Conference: Michael Brandt, Gordon Urban, Allison Conway, Regina Saimoto, Mercedes de la Nuez

Guests: Carla Ollenberger, Lenda Girard, Randy ?, Kelly Swain

Regrets: Sumitpal Singh, Jaswinderpal Singh, Mike Rauschenberger, Justin Kohlman, Seth Downs, David McKeever, Emily Suderman

Recording Secretary: Tracey Fell

Meeting called to order at 10:00 am

CMTN’s Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga’a, Haisla, Wet’suwet’en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.19-19	Adoption of the Agenda for April 26, 2019
Carried	<i>Motion to accept the agenda with changes Marja Burrows, Reto Riesen</i>
EC.19-20	Approval of the Minutes from March 15, 2019
Carried	<i>Motion to approve the minutes as presented as amended Stephen Salem, Marja Burrows</i>
EC.19-21	Consent Agenda
	No Items
EC.19-22	Business Arising
EC.19-22.1	Elections – Stephen Salem Nominations for Chair:

	<p>David McKeever nominated by Catharine White</p> <p>Three calls for nominees, no other nominees for Chair. David McKeever acclaimed as chair.</p> <p>Nominations for Vice Chair:</p> <p>Reto Riesen nominated by Catharine White</p> <p>Three calls for nominations, no other nominees for Vice Chair. Reto Riesen acclaimed as Vice Chair</p>
<i>EC.19-22.2</i>	K-12 curriculum – Stephen Salem
<i>EC.19-22.3</i>	<p>Taskforce updates</p> <p>CAT – still working through process with the active catalogue. There are some complications with both the current and next environments.</p> <p>CIM – still working with IT on the data upload.</p> <p>The taskforce has been in place for over one year. Question to EdCo: should Stephen continue to head up this task force? Confirmed: the curriculum management taskforce will continue with Stephen at the helm for one more year.</p> <p>Bylaws – the taskforce has met several times. There is a draft to review later on the agenda.</p> <p>International – the college is hosting a FAM (familiarization) tour for Study North agents. Study North is the collaborative we are a part of with the three northern colleges: CMTN, CNC, Northern Lights, and UNBC. There are events over two days with reps from all the colleges. There are 17 agents from all over the world including Brazil, Japan, South Korea, and Vietnam. Direct any questions to Sarah Zimmerman and Hyeyoung Kang.</p>
<i>EC.19-23</i>	New Business
<i>EC.19-23.1</i>	<p>SSW information item – Regina Saimoto</p> <p>SSW program schedule change – this year we will offer both the certificate and the diploma. Starting September 2020/2021, we will alternate offering the certificate every year and the diploma every other year. The end date of the diploma year will align with the third-year intake for the UNBC Bachelor of Social Work.</p>
<i>EC.19-23.2</i>	<p>HCAS IELTS requirement change – Lauren Fraychineaud</p> <p>Currently, the program outline represents a “cut and Paste” of the IELTS requirements per the HCA BC registry which includes acceptance both Academic and General. The IELTS requirement should be corrected to conform to the College admissions of accepting only the Academic version of IELTS.</p> <p><i>Carried</i> Motion to accept the change to the HCAS IELTS requirement Stephen Salem, Kezia Sinkewicz</p>
<i>EC.19-23.3</i>	<p>Criminology diploma – Michael Brandt</p> <p>The change is to clarify that the minimum Cumulative Grade Point Average (CGPA) to obtain the Criminology Diploma is 2.00. This will align with the minimum requirements for the Associates Degrees. The minimum CGPA requirement for the associate degrees is set by the BC Council on Admissions and Transfer as it is a provincial credential offered by many institutions. There has been an assumption that</p>

	<p>the diplomas, are governed the same way but that is not the case. Discussion ensued regarding the effective date. There is agreement that the minimum 2.0 CGPA is important to the quality of the credential, but there also needs to be fairness to the students looking to graduate under the 2018 requirements.</p> <p><i>Motion to table to allow for discussion at cluster.</i></p> <p><i>Tabled</i> Marja Burrows, Reto Riesen</p>
EC.19-23.4	<p>Harmonized Millwright – Kelly Swain</p> <p>The Millwright program is being Harmonized across the provinces as with the other trades. The admission requirements define that the levels need to be taken sequentially. Gap training from current levels to harmonized levels is included. End dates are included so that the current program does not need to come back through EdCo when complete.</p> <p><i>Motion to accept the Harmonized Millwright program as presented</i></p> <p><i>Carried</i> Stephen Salem, Sarah Grielens</p>
EC.19-23.5	<p>Appeals committee membership – Carrie Nolan</p> <p>Carrie Nolan spoke to Appeals Committee Membership. Summary of function of committee presented. Carrie is looking for 2 faculty, 2 student union appointed members and one student services rep...all a one academic year term.</p> <ul style="list-style-type: none"> ○ Gord Weary Volunteered. Reto Reisen will be an alternate, Carrie to approach Business Administration for the second faculty seat ○ Student Union and Student Services Reps to be confirmed
EC.19-23.6	<p>ACPAC chair</p> <p>EDCO must appoint a new ACPAC chair. Catharine White will distribute a list of all current EDCO members so that we can make an informed decision for next EDCO Emily Suderman will be approached to chair for the next ACPAC until a new head is appointed.</p>
EC.19-23.7	<p>Bylaws – Catherine White</p> <p>Discussion ensued as draft copy reviewed</p> <p><i>Carried</i> Notice of motion to table the bylaws pending cluster approval of Bylaw Appendixes Stephen Salem</p>
EC.19-24	Reports
EC.19-24.1	<p>Chair – Catharine White</p> <p>Catharine White to meet with Dave McKeever to set next year’s meeting schedule and will distribute to EDCO</p>
EC.19-24.2	First Nations Council
EC.19-24.3	ACPAC
EC.19-24.4	<p>EPC – Stephen Salem</p> <ul style="list-style-type: none"> ○ Still working through the grading policy. Stephen is encouraging faculty participation.

EC.19.24.5	Educational Planning and Program Review
EC.19.24.6	Educational Practice – Carrie Nolan
EC.19.24.7	Cluster Reports CCP Report <ul style="list-style-type: none">○ Mercedes would like to acknowledge the great work of Kim McIntyre○ Fall registration is open encouraging early enrollment○ Brightspace use by students is up○ Plans to continue and increase experiential learning and field trips○ Whiteboard desks in some classrooms <p>Most cluster meetings happening next week</p>
Meeting Adjourned at: 1:00pm	
Next Meeting: May 17, 2019	