

Minutes of the Education Council Meeting  
April 17, 2020  
Bluejeans at 10:00am



**Membership:** Dave McKeever, Seth Downs, Christopher Blois, Stephen Salem, Sue-Ann Norton, Carrie Nolan, Jonathan Stone, Sarah Grielens, Laurie Waye, Bradley Leier, Gordon Weary, Reto Riesen, Dave Smith, Mike Rauschenberger, Marja Burrows, Gord Urban, Lauren Fraychineaud, Shauna Stach,

**Guests:** Carla Ollenberger, Regan Sibbald, Adam Nash, Jessica Hog, Tracy Fell, Mercedes De la Nunez, Jessica Scafe, Kezia Sinkewicz,

**Recording Secretary:** Hazel Anjaria

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Meeting called to order at 10: 05 am

CMTN's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitxsan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.19.83	<b>Adoption of the Agenda for April 17, 2020</b>
Carried	<i>Motion to accept the agenda with additions of HCAS to consent Agenda Marja Burrows, Stephen Salem</i>
EC.19.84	<b>Approval of the Minutes from March 20, 2020</b>
Carried	<i>Motion to approve the minutes as presented Stephen Salem, Seth Downs</i>
EC.19.85	<b>Consent Agenda</b>
EC.19.85.01	HCAS <i>Motion to Change Previous: "Canadian English Language Proficiency Index Program (CELPIP): Academic or General: Aggregate score of 41 or better, with 41 or better in Speaking and Listening and 3H or better in Reading and</i>

	<p>Writing. General CELPIP 7 or better in Speaking and Listening and CELPIP 6 in Reading and Writing.”</p> <p>to</p> <p>“Canadian English Language Proficiency Index Program (CELPIP): General CELPIP 7 or better in Speaking and Listening and CELPIP 6 in Reading and Writing.”</p> <p><i>Stephen Salem and Lauren Fraychineaud</i></p>
<b>EC.19.86</b>	<b>Business Arising</b>
EC.19.86.01	<p>K-12 Update</p> <p>Students will be graded out by finishing assessments for grade 12.</p>
EC.19.86.02	<p>CMS updates</p> <p>User acceptance phase will be held next week.</p>
EC.19.86.03	<p>ACPAC</p> <p>Lauren Fraychineaud will be stepping in as the chair of ACPAC in Jonathan Stone’s absence.</p>
<b>EC.19.87</b>	<b>New Business</b>
EC.19.87.01	<p><b>EdCo Chair and Vice Chair election</b></p> <p>EDCO chair election: Three calls for nomination were made.</p> <p>Dave McKeever nominated and reelected as the Chair of the Education Council for 2020-2021.</p> <p>EDCO Vice Chair: Three calls for nomination were made.</p> <p>Reto Riesen nominated and elected as the Vice Chair of the Education Council for 2020-2021</p>
EC.19.87.02	<p><b>2020-2021 EdCo Meeting Schedule Presented for Approval</b></p> <p>Recommendation to move a future EDCO meeting if it coincides with Board Of Governors meeting will be considered.</p> <p>Motion to accept the presented meeting schedule</p> <p><i>Carried</i>      <i>Reto Riesen, Marja Burrows.</i></p>
EC.19.87.03	<p><b>Motion to discuss and Review EdCo Bylaw Appendices and make changes as needed Dave McKeever</b></p> <p>Suggestion: Make task force to review the bylaws.</p> <p>Taskforce to include volunteers Marja Burrows, Dave McKeever, Stephen Salem, Carla Ollenberger</p>
EC.19.87.04	<p><b>ENGL 022-026</b></p> <p>Fundamental English updates. Provincial committee has suggested some changes to keep uniformity across the province.</p> <p>ENGL 022-026</p> <p>Actions: Add Course name to the course number.</p>

	<p>Change literary to literacy in course description. BC transfer guide link to be updated.</p>
<i>Carried</i>	<p>Motion to approve all the ENGL 022-026 courses <i>Gordon Urban, Reto Riesen.</i></p>
EC.19.87.05	<p><b>Duolingo</b> Motion to accept Duolingo score of 95 to meet grade 12 English requirements, and Duolingo 75 to meet less than grade 12 requirements. <i>Stephen Salem, Laurie Waye</i></p>
EC.19.87.06	<p><b>Office Career Essential Program and Courses</b> <u>OFCE 100</u> Conversation about transferability and prerequisites ensued. <i>Changes made:</i> Added transferability to the courses. Add ‘Approval of the Program Coordinator (for students interested in taking select courses)’</p>
<i>Carried</i>	<p>Motion to approve OFCE 100 course <i>Carrie Nolan, Marja Burrows</i></p>
<i>Carried</i>	<p><u>OFCE 105</u> Motion to approve this course <i>Marja Burrows and Carrie Nolan.</i></p>
<i>Carried</i>	<p><u>OFCE 110</u> Motion to approve <i>Carrie Nolan, Marja Burrows.</i></p>
<i>Carried</i>	<p><u>OFCE 115 and OFCE 120</u> <i>Changes made:</i> Course prerequisites, breakdowns of instructional Activity to 30 hours of lab + 30 hours of lecture. Motion to approve OFCE 115 and OFCE120 <i>Carrie Nolan and Stephen Salem</i></p>
<i>Carried</i>	<p><u>OFCE 125</u> <i>Changes made:</i> Added instructional activity 15 lecture and 45 lab Motion to approve OFCE 125 <i>Carrie Nolan and Marja Burrows.</i></p>
	<p><u>OFCE 130</u></p>

Carried	<p>Changes Made: Removed portfolio and increase project in instructional activity. Motion to approve OFCE 130 <i>Carrie Nolan, Laurie Waye</i></p>
Carried	<p><u>OFCE 135</u> Motion to approve OFCE 135 <i>Carrie Nolan and Laurie Waye</i></p>
Carried	<p><u>OFCE 140</u> Changes made: Added two learning outcomes. Motion to approve OFCE 140 <i>Carrie Nolan and Laurie Waye.</i></p>
Carried	<p><u>OFCE 145</u> Changes made: Increase the percentage of the projects in evaluations and remove exams Motion to approve OFCE 145 <i>Carrie Nolan and Marja Burrows.</i></p>
Carried	<p><u>OFCE 150</u> Motion to approve OFCE 150 <i>Carrie Nolan and Laurie Waye</i></p>
Carried	<p><u>OFCE Program</u> Motion approve the program <i>Carrie Nolan and Stephen Salem</i></p>
EC.19.87.07	<p><b>Engineering Program</b> Changes made: Program name changed to add certificate. Motion to approve the engineering program. <i>Marja Burrows and Bradley Leier</i></p>
EC.19.87.08	<p><b>Physical Sciences Program</b> Motion to change program Change from the current program - Engineering and Physical Sciences One-year certificate that offers the complete first year of a physics, chemistry, mathematics, computer science or geoscience degree. There are various pathways depending on the intended major. <i>Marja Burrows, Gord Weary</i></p>
EC.19.87.09	<p><b>Evaluation of Learning (WALA 3230 and 3410)</b></p>

	<p>On WALA 3230 add PIDP partnership with VCC with associate with this course. WALA 3410 conversation on Distribution learning and instructional activity with Independent engagement hours.</p>
Carried	<p>Motion to approve WALA 3230 and WALA 3410 <i>Carrie Nolan, Laurie Waye</i></p>
EC.19.87.10	<p><b>Discussion: High school grades (Domestic and International)</b> Discussed during business arising K-12.</p>
EC.19.87.11	<p><b>Universal Learning Institute: Pilot online course transfer</b> Motion to approve Universal Learning Institute: Pilot online course transfer ULI EAP 202 or EAP 301 for a specific pilot period until December 31st 2020 <i>Laurie Waye, Carrie Nolan</i> <i>Marja Abstained</i></p>
Carried	
EC.19.87.12	<p><b>Discussion: Domestic enrollment assessment</b> Not able to conduct assessment in student services; think creative ways to assess students.</p>
EC.19.87.13	<p><b>Using 'P' grade for transfer credit and meeting requirements for subsequent courses</b> Motion to approve the use of P grades as being eligible for transfer where schools have changed their grading system to Pass/Fail and meeting the pre-requisite requirements for subsequent courses. (Where students have received this grade for the term Winter 2020) <i>Stephen Salem, Laurie Waye</i></p>
Carried	
EC.19.87	<p><b>Reports</b></p>
EC.19.87.01	<p><b>Chair – Dave McKeever</b> Academic governance council meeting moved. Highly appreciated CMTN's group meeting for working together fantastically. Bridie O'Brien and Justin Kolhman will be attending the May and/or June EDCO meeting for an update on 'Contact North'; an online learning infrastructure from Ontario.</p>
EC.19.87.02	<p><b>First Nations Council – Karmen Smith</b></p>
EC.19.87.03	<p><b>EPC – Stephen Salem</b> Meeting is scheduled for May.</p>
EC.19.87.04	<p><b>Educational Planning and Program Review</b></p>

*EC.19.87.05*      **Educational Practice – Carrie Nolan**  
Appreciated everyone for doing a great job and suggests faculty take WALA courses.

*EC.19.87.06*      **Cluster Reports**  
Business cluster is April 22<sup>nd</sup>.

**Meeting Adjourned at: 2: 30pm**  
**Laurie Waye**  
**Next Meeting: May 15, 2020**