

Minutes of the Education Council Meeting

October 15, 2021

10:00 am – 12:00 pm Blue Jeans

- Here:** Gord Urban, Sarah Grielens, Deidre Quinlan, Tracey Woodburn, Titilope Kunkel, Mercedes De La Nuez, Troy Hanschen, Emma Shack, Stella Webster, Waylon Roy, Michele Cook, Evan van Dyk, Reto Riesen, Trish Nuyten, Tiana Walker, Brad Leier, Lauren Fraychineaud (for Callan Williamson), Dave Smith, Gordon Weary, Michael Nelligan
- Regrets:** Dave Smith, Priscilla Michell
- Chair:** Dave McKeever
- Recording Secretary:** Allison Conway

Coast Mountain College would like to acknowledge the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt (Vera Dudoward).

The Councils would also like to recognize and extend our respect to all First Nations; Tahltan, Gitx̱san, Nisga’a, Haisla, Wet’suwet’en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

Meeting called to order at 10:10 am

Introductions

Adoption of Agenda for October 15, 2021 Motion to adopt the agenda with changes Moved by: Reto Riesen Seconded by: Titi Kunkel	EC.21.89 Carried
Approval of Minutes from September 24, 2021 “Instead of UC Cluster has put Criminology program on hold.” UC Cluster has timetabled/or had had to timetable criminology courses with a later start date. E.C. 21-54.06 In Membership: Change Deidre’s last name and add the N. =Quinlan Motion to approve the minutes with changes. Moved by: Titi Kunkel Seconded by: Reto Riesen	EC.21.90 Carried
Consent Agenda	EC.21.91
ACPAC	EC.21.92
HCAS program outline Courses were approved, the program did not complete the approval process. Most changes were to the course numbers and wording. Motion to approve changes to HCAS program as they are shown in CIM. Moved by: Lauren Fraychineaud Seconded by: Sarah Grielens	EC.21.92.1 Carried



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<p>Motion to approve HCAS Certificate</p> <p style="text-align: right;">Moved by: Sarah Grielens Seconded by: Lauren Fraychineaud</p>	<p style="text-align: center;">Carried</p>
<p>CCP Chemistry: CHEM 040, CHEM 0401, CHEM 0402 CHEM 040</p> <p>CHEM 040 is the same as CHEM 0401 and 0402 combined. CCP has opted to have both modular and complete courses. Self-paced students use the modular courses. All can be instructor-led. CHEM 040 is continuous. CHEM 0401 and 0402 are modular.</p> <p>Motion: That Education Council approves changes to CHEM 040, 0401, and 0402 as presented.</p> <p style="text-align: right;">Moved by: Troy Hanschen Seconded by: Reto Riesen</p> <p>Stella Webster left the meeting.</p>	<p style="text-align: center;">EC.21.93.2</p> <p style="text-align: center;">Carried</p>
<p>CCP Fundamental Math: MATH 023, MATH 0241, MATH 0242, MATH 0251, MATH 0252, MATH 026</p> <p>All courses updated to reflect changes made in outcomes by provincial articulation committee. Courses were lumped together in the past to support progression and funding but it made for long courses to complete in one semester. Modular courses support completion.</p> <p>Motion: That Education Council approves changes to MATH 023, 0241, 0242, 0251, 0252, 026 as presented.</p> <p style="text-align: right;">Moved by: Troy Hanschen Seconded by: Titi Kunkel</p> <p>Mercedes de la Nuez left the meeting.</p>	<p style="text-align: center;">EC.21.93.3</p> <p style="text-align: center;">Carried</p>
<p>CCP Intermediate Math: MATH 0301, MATH 0302</p> <p>Update to CMTN learning outcomes and subtle changes to provincially articulated learning outcomes.</p> <p>Motion: That Education Council approves changes to MATH 0301 and 0302 as presented.</p> <p style="text-align: right;">Moved by: Troy Hanschen Seconded by: Sarah Grielens</p> <p>Michael Nelligan left the meeting</p>	<p style="text-align: center;">EC.21.93.4</p> <p style="text-align: center;">Carried</p>
<p>Business Arising</p>	<p style="text-align: center;">EC.21-93</p>
<p>➤ CIM updates</p> <p>There are no updates. CIM had security breach earlier in the summer which is rectified. CMTN not getting anywhere with service tickets – has been escalated. No private info shared/breached with CIM.</p> <p>Going to change contact for questions info once secretary position is filled. It is posted. Email Emily or Sarah for problems with CIM.</p>	<p style="text-align: center;">EC.21-93.01</p>
<p>➤ Task force on EdCo process – Titi Kunkel</p> <p>Review process has begun and Titi has started gathering data. Once that is complete the task force will be recruited. Review includes discussions with deans regarding program development, how we interact with the process, and interaction with EMC and other departments. Titi will meet with all cluster representatives to see how they interact with process. Trying to understand interactions and then will put task force together.</p>	<p style="text-align: center;">EC.21-93.02</p>



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<p>➤ Ratify Reading Break dates [Dave M.] Motion: That Education Council approves the additions of Add/ Drop dates and reading break to Important Dates.</p> <p style="text-align: right;">Moved by: N/A Seconded by: N/A</p> <p>Emily sent a notice to cluster groups to get back to EdCo by October. Withdraw motion because have not heard back from all departments.</p> <p>Postpone motion to November meeting.</p>	<p>EC.21-93.03</p> <p>Postponed</p>
<p>New Business</p>	<p>EC.21-94</p>
<p>➤ By-election for health seat Motion: That Education Council approves a by-election for the Health Seat.</p> <p style="text-align: right;">Moved by: Troy Hanschen Seconded by: Brad Leier</p> <p>Discussion whether by-elections require a motion.</p> <p>Opposed/abstained from approving: Gord W opposed Reto R opposed Dave M abstains</p>	<p>EC.21-94.01</p> <p>Carried</p>
<p>➤ Summary of motions 2020-2021 Motion: That Education Council approves the Summary of Motions 2020-2021 as presented.</p> <p style="text-align: right;">Moved by: Sarah Grielens Seconded by: Titi Kunkel</p>	<p>EC.21-94.02</p> <p>Carried</p>
<p>➤ Council membership on standing committees Confirmed and up to date.</p>	<p>EC.21-94.03</p>
<p>➤ Reports</p>	<p>EC.21-95</p>
<p>➤ Chair — Dave McKeever Nominations for election were run and no nominations for the 4 seats on edco or the 2 seats on bog were put forth. Discussion on creating job descriptions and a few people will get together to figure out how to better inform students of the opportunity. Michele, Golnoosh, Tracey, Dana and David volunteer for offline discussion.</p> <p>Reto Riesen left the meeting.</p> <p>Chair to attend Academic Governance Council of BC will meet in November to discuss Indigenous content/practice; curriculum committees and provincial standards at Education Councils</p> <p>Board meeting is next week. Dave will attend.</p> <p>➤ FNC — Priscilla Michell No report.</p> <p>➤ EPC — Titi Kunkel Next EPC meeting will discuss micro credentials as the province wants to fund and we don't currently have a definition in policy. Current discussions are on grading and academic integrity policy.</p>	<p>EC.21-95.01</p> <p>EC.21-95.02</p> <p>EC.21-95.03</p>



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<ul style="list-style-type: none"> ➤ Educational Planning and Program Review – Tracey Woodburn Program review policy is under review. YETS began program review action in last few weeks. SSW still working. Hoping to present at EdCo is actual schedule of program review. Discussion regarding some discrepancies on review, approval and responsibilities. Communication should be clarified and possibly reviews posted on the website. There is debate on how to maintain confidentiality when some programs are very small. ➤ Educational Practice – Tracey Woodburn COLT has been supporting instructors one on one. Instructors Skills Workshop with blended delivery starting Nov 19, 26 and Dec 3. 17-19 attendees encouraged Chat Reconciliation event online. Partnership between Adam and Kasha. Last Wednesday of every month. COLT is having drop in for “Treat Tuesday”. Kasha is coming with decolonization board game and bannock. ➤ International Advisory Committee Report –Brad Leier No news to report. First meeting will be ahead of Nov EdCo. ➤ Cluster Reports Health Cluster: met recently. Talked about VR options for the lab. Organize joint PAC for three health programs. UC Cluster: Gord W – have submitted winter timetables. Working on field schools for intersession. Business: first pre approval for new post degree diploma in accounting. (Evan) 	<p>EC.21-95.04</p> <p>EC.21-95.05</p> <p>EC.21-95.06</p> <p>EC.21-95.07</p>
<p>Motion to adjourn Sarah Grielens</p> <p>➤ Next Meeting:</p>	<p>November 19, 2021</p>

Meeting adjourned at 11:47 am

ACRONYMS

CIM = Curriculum Information Management
 PNAC = Access to Practical Nursing
 FNC = First Nations Council
 EPC = Education Policy Committee

