

Education Council Meeting Minutes

April 28th, 2023

10:00 am – 2:00 pm Blue Jeans

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on. We also collaborate with our close neighbors in the Tahltan Nation.

Chair: David McKeever

Recording Secretary: Aman Kang

Alishia McCarthy	Present
Bernadette McNabb	Present
Colin Elliott (Admin seat)	Present - Left at 10:26am (Kara Loy taking over)
Dave Smith	Present
Emily Suderman	Present
David McKeever	Present
Endreyan MacAspac	Present
Evan van Dyk (Christopher Try)	Present
Gord Weary	Present
Kelsyn Bowal	Regrets
Kezia Sinkewicz (Adam Nash)	Present
Lauren Fraychineaud	Present
Marja Burrows	Regrets
Mercedes de la Nuez	Regrets
Michele Cook	Present - Left at 11:34am
Priscilla Michell	Present – Left at 11:58am
Rachel Muller	Present
Reto Riesen (Glen Groulx)	Present
Shauna Stach	Regrets
Titi Kunkel	Present – Left at 11:02am
Tracey Woodburn	Present
Troy Hanschen	Present - Left at 11:09 am

Attendees: Kāshā JMorris, Carla Ollenberger

Call to order and declaration of Quorum: (1 minute): 10:03AM

<p>Approval of the Agenda and all items on Consent Agenda (2 minutes)</p> <p>For Approval: EdCo Agenda – April 28th, 2023</p> <p>Motion: To remove Inactivate UC Courses Appendix 3 – Emily Suderman from the agenda. Agenda item tabled.</p> <p>Approval of the Agenda as amended</p> <p style="text-align: right;">First: Colin Elliott Second: Lauren Fraychineaud</p>	EC.23-23
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<p>Approval of Minutes from March 24th, 2023 (2 minutes)</p> <p>For Approval: EdCo Minutes – March 24th, 2023</p> <p style="text-align: right;">First: Christopher Try Second: Tracey Woodburn</p>	EC.23-24
CONSENT AGENDA	EC.23-25
<p>IEC Report – Colin Elliott</p> <ul style="list-style-type: none"> • IEC has met twice since the last EdCo meeting. <p>Cluster feedback:</p> <ul style="list-style-type: none"> • Language proficiency – suggestion to increase IELTS scores. • Integrating more support into programs. • Identifying which areas, we need more focus on. • Faculty will receive more questions about where there may be gaps. • Possibility of offering bootcamps/workshops – possible extra credit. • Support with English language proficiency. • International department may recommend an increase to IELTS scores. • International agreements/usage. We are looking for more data – how many students have taken advantage of this. • Dr. Jenny Mou will be visiting clusters over the next couple of weeks – coordinators to welcome her. 	EC.23-25.01
ACTION AGENDA	EC.23-26
<p>EdCo Seats</p> <p>Bylaws – Appendix C – Membership Rotation</p> <p>Odd years:</p> <ul style="list-style-type: none"> • one support staff elected by the Support Staff - Rachel Muller (1-year term), Bernadette McNabb (2-year term) • one faculty from the Business and First Nations Fine Arts Cluster- Christopher Try • one faculty from the Trades and Workforce Training Cluster – Shauna Stach • one faculty from Teaching and Learning Support Cluster – Kezia S • one faculty from the Developmental Cluster – Mercedes de la Nuez • one faculty from University Credit and Applied Coastal Ecology Cluster – Gord Weary & Reto Reisen (Holding seats until 2024) <p>Appointed each year:</p> <ul style="list-style-type: none"> • four educational administrators appointed by the President - TBA • one Indigenous Scholar faculty recommended by faculty in consultation with the Indigenization department then appointed by the President - TBA • one non-voting, advisory member appointed by the Board of Governors – Dave Smith • one non-voting, advisory member appointed by the First Nations Council – Priscilla Michell 	EC.23-26.01
<p>EdCo Voting – Chair & Vice Chair (Troy Hanschen)</p> <p>Bylaws - edco_bylaws.pdf (coastmountaincollege.ca)</p> <p>3.2 Election of Officers</p> <p>3.2.1 The Chair and the Vice Chair of EdCo will be elected each year from the voting members of EdCo at their first annual meeting to be held in April of each year.</p>	EC.23-26.02

<p>3.2.2 The Chair and Vice Chair cannot serve more than three consecutive terms.</p> <p>3.2.3 The election of the officers will be by secret ballot.</p> <p>3.2.4 Should a vacancy occur in the seat of Chair and/or Vice Chair, a new Chair/Vice Chair will be elected at the next scheduled meeting.</p> <p>3.2.5 In the absence of the Chair, the Vice Chair acts as Chair of the meeting.</p> <ul style="list-style-type: none"> • Nominated for EdCo Chair: Marja Burrows, Gord Weary <ul style="list-style-type: none"> ○ Gord Weary withdrew nomination. • Elected EdCo Chair: Marja Burrows • Nominated for Vice Chair: Lauren Fraychineaud, Gord Weary <ul style="list-style-type: none"> ○ Lauren F withdrew nomination. • Elected Vice Chair: Gord Weary 	
<p>INTB 210: International Business – Seth Downs</p> <p>➤ Motion: To approve course in CIM.</p> <ul style="list-style-type: none"> • Additional elective option for the diploma students. • This was a recovered course. • No pre-requisites. • Designed to be opened studies. • Students must meet program admission requirements. • Some classes will not accept a PLA and others will. Departments decide if a PLA is needed or required. <p>PLA – https://www.coastmountaincollege.ca/docs/default-source/policies/education-policies-and-procedures/education-policies/prior-learning-assessment-policy.pdf</p> <p style="text-align: right;">First: Seth Downs Second: Lauren Fraychineaud</p>	EC.23-26.03
<p>Inactivate Business Courses Appendix 1 – Emily Suderman</p> <p>➤ Motion to inactivate Business Courses listed in Appendix 1 as of April 28, 2023.</p> <p>ACTION ITEM: Remove ECON 111, ECON 112 (UC Equivalent) from spreadsheet – move to UC spreadsheet.</p> <p style="text-align: right;">First: Emily Suderman Second: Christopher Try</p>	EC.23-26.04
<p>Inactivate Adult Upgrading Courses Appendix 2 – Emily Suderman</p> <p>➤ Motion to inactivate Adult Upgrading Courses listed in Appendix 2 as of April 28, 2023.</p> <p style="text-align: right;">First: Emily Suderman Second: Bernadette McNabb</p>	EC.23-26.05
<p>Inactivate Trades Courses Appendix 4 – Emily Suderman</p>	EC.23-26.06

<p>➤ Motion to inactivate Trades Courses listed in Appendix 4 as of April 28, 2023.</p> <p style="text-align: right;">First: Emily Suderman Second: Tracey Woodburn</p>	
<p>Inactivate Health Courses Appendix 5 – Emily Suderman</p> <p>➤ Motion to inactivate Health Courses listed in Appendix 5 as of April 28, 2023.</p> <p style="text-align: right;">First: Emily Suderman Second: Lauren Fraychineaud</p>	EC.23-26.07
<p>MATH 046 Equivalency – Emily Suderman</p> <p>➤ Motion to update the Foundations 11 Adult Basic Education Math 046 equivalency currently published on the CMTN website with an * noting that this equivalency is currently only accepted by select programs and courses and is subject to change for the 2024-2025 Academic Year.</p> <ul style="list-style-type: none"> • Ask clusters who would like to use MATH 046. • Hoping that programs clusters review that MATH 046 can be a requirement. • How many programs use this course. <ul style="list-style-type: none"> ○ Health, Business, CPSC 111 and some trades. • We want to make sure that course planning and selection is clear for students. <p>ACTION ITEM: Add this to April 2024 Agenda. ACTION ITEM: Aman to update website. ACTION ITEM: Edco has referred this to ACC. This will be a standing item on the ACC agenda until there is a resolution.</p> <p style="text-align: right;">First: ACC Second: Lauren Fraychineaud</p>	EC.23-26.08
<p>2023-2024 Meeting Schedule</p> <p>Motion: to accept proposed 2023-2024 meeting scheduled.</p> <p><i>Defeated</i></p> <p>Recommendation: to remove second meeting in May (Edco) Recommendation: To restructure the way the meeting dates are presented. 1st & 3rd Friday EdCo dates on one tab. 2nd & 4th Friday EdCo dates on second tab.</p> <p>Motion: to move this May 26th meeting and restructure lay out of meeting dates (Friday EdCo dates).</p> <p style="text-align: right;">First: Gord Weary Second: Lauren Fraychineaud</p> <ul style="list-style-type: none"> • Cluster reps to double check teaching schedules. 	EC.23-26.9
<p>DISCUSSION AGENDA</p>	EC.23-27
<p>Land Acknowledgement and Efforts of Reconciliation</p> <p>Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.</p>	EC.23-27.01

<p>We also collaborate with our close neighbors in the Tahltan Nation.</p> <ul style="list-style-type: none"> • Our voice of fire – Great read that has statistics. • May 5th is Red Dress Day. • Coming to a place of understanding of all the calls of action in the reconciliation process. • Chat ReconciliAction workshop on Two Spirit with Harlan Pruden. It opened up understanding in lots of new ways. • for FUTURE GENERATIONS Reconciling Gitxsan and Canadian Law P.Dawn Mills • Supporting local first nations artist. • Supporting first nations speakers and involving them in our classes. • FNC is working hard on the stepping stone document. This will benefit our students, faculty and staff. 	
<p>Indigenization of Curriculum – Kāshā JMorris</p> <ul style="list-style-type: none"> • Recently have had 20 instructors participate the braiding pathways course. • Very small group to go over Indigenous culture safety course. • The focus for May is ECE. • Harlan Pruden - Water Teachings • Learning the meaning of two spirit. • This working is about connection and consultation. 	EC.23-27.02
<p>REPORTS</p>	EC.23-28
<ul style="list-style-type: none"> • FNC- Priscilla Michell No reports • Educational Practice – Tracey Woodburn <ul style="list-style-type: none"> ○ Reminder about the importance of COLT attending cluster meetings. ○ This is our planning time for the summer. ○ Clusters – Please have your ideas ready. ○ Data packages with program review. <ul style="list-style-type: none"> ▪ Programs that have received a data package, have found it so useful as program feedback • Educational Planning and Program Review – Tracey Woodburn <ul style="list-style-type: none"> ○ Got our official paperwork from QUAPA ○ We should hear in the next few months of what programs will be up for review. ○ Ministry visit in October or November 2023 	EC.23-28.01
<p>Motion to adjourn: Lauren Fraychineaud 12:07 ➤ Next Meeting: May 26th, 2023</p>	EC.23-29

Additional Links and Information:

[Education Council Bylaws - 2022](#)

[College and Institute Act](#)

[Meeting Schedule](#)

Acronyms

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee

- TOR = Terms of Reference