

Education Council Meeting Minutes

May 24, 2024

10:00 am – 2:00pm

Kaltura <https://cap1-smart.newrow.com/#/room/ft44cap>

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.

We also collaborate with our close neighbors in the Tahltan Nation.

Chair: Marja Burrows

Recording Secretary: Sarah Grielens

Marja Burrows 24-25(confirmed Human Services 24-25)	present
Chris Try (Business confirmed 24-25)	present
Nakkita Trimble - (Business/FNFA 24-25)	present
Sandy Kaardal (confirmed support 24-26)	present
Callan Williamson (confirmed Health 24-25)	present
Sheree Ronaasen (UC/ACE TBD 24-25)	
Gordon Weary (UC/ACE 24-25)	
Melanie Pollard (Developmental 24-25)	present
Shauna Stach (trades and workforce training 24-25)	
Jon Stone (Teaching and learning 24-25)	
Bernadette McNabb (support 23-25)	present
Titi Kunkel (Educational Administrator)	Anuraj Bajwa
Emily Suderman (Educational Administrator)	present
Tracey Woodburn (Educational Administrator)	present
Colin Elliot Educational Administrator)	present
Kāshā (indigenous scholar)	present
Maria Joanna de la Rosa (student)	present
Joseph Ayemoba (student)	

Attendees: Emma Shack, Darjem Ponce, Dr. James, Kara Loy, Jenny Mao, Adam Nash, Andy Klimach,

Call to order and declaration of Quorum: (1 minute)

Approval of the Agenda and all items on Consent Agenda (2 minutes)	EC.24.29
For Approval: EdCo Agenda	First: Tracey Woodburn. Second: Callan Williamson
Approval of Minutes from April 26, 2024 (2 minutes)	EC.24.30
For Approval: EdCo Minutes	First: Colin Elliott Second: Anuraj Bajwa
CONSENT AGENDA	EC.24.31

ACTION AGENDA	EC.24.32
<p>EdCo Seats Bylaws- Appendix C – Membership Rotation Even Years:</p> <ul style="list-style-type: none"> one faculty from the Business and First Nations Fine Arts Cluster- Nakkita Trimble for 24-25 one faculty from the Developmental Cluster- second seat currently vacant. LEAP and CCP only have 7 ¼ faculty. By-laws may need to be reviewed based on past compositions. Do we specify that the faculty representation has to be from that particular department? 4.2.10 of current bylaws - we are supposed to discuss bylaws at the May meeting to make any changes. Action Item: Colin Elliott will schedule the next meeting of the task force to address. 2/3 majority vote to change the bylaws and notice of motion will have to be submitted to EdCo. one faculty from University Credit and Applied Coastal Ecology Cluster- Sheree Ronaasen 24-25 	EC. 24.32.01
<p>EDCO Meeting Schedule 2024-2025 (10 Mins) ➤ Motion: To accept the 2024-2025 Education Council Meeting Schedule as presented. No feedback was received by the RO.</p> <p style="text-align: right;">First: Emily Suderman Second: Callan Williamson</p>	EC.24.32.02
<p>Reading Break Dates – Emily Suderman (15 mins) ➤ Motion: to amend reading break dates as presented.</p> <p>Not voting on CCP and LEAP for 2026 as we align with local SD. Dates that are TBD. Voting on 2025 dates and undergraduate for 2026. No feedback received from Cluster.</p> <p style="text-align: right;">First: Emily Suderman Second: Colin Elliott</p>	EC.24.32.03
<p>EDCO June Meeting ➤ Motion: To move June 7th EDCO meeting to June 5th and to move June 28th EdCo meeting to June 26th.</p> <p style="text-align: right;">First: Emily Suderman Second: Melanie Pollard</p>	EC.24.32.04
<p>EPC Protocol for Educational Policy Development Revision and Retraction -Emily Suderman (15mins) ➤ Notice of Motion: To approve the Educational Policy Development Revision and Retraction policy as presented. This is a result of QAPA recommendations. Mirrors noon education council policies protocol 6.5 Period of feedback clause highlighted and should be reviewed before approving. Expected to make the end of June EdCo meeting. College Community is defined in policy definitions 3.1 Send any feedback and questions to Chair of EPC Emily Suderman.</p>	EC.24.32.05

DISCUSSION AGENDA	EC.24.33
<p>Land Acknowledgement and Efforts of Reconciliation</p> <p>Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.</p> <p>We also collaborate with our close neighbors in the Tahltan Nation.</p> <p>Emily Suderman noted the recent news release below: Many are unaware of the history of BC and Canada land use. Hopeful that this new legislation will address past acts and contribute to a path reconciliation. https://news.gov.bc.ca/releases/2024IRR0013-000460</p> <p>Melanie Pollard recently attended an Adult Basic Educators of BC conference. Reflecting on education system of the past and discussion about names that are given to place. Current names of mountains for example are given names by the settlers over time. The names that they are called traditionally are much more in line with what the environment and places that held significance before colonization.</p> <p>Find the stories of place of where we are situated. Whenever possible make space in the classroom for the stories of the place. Who owns these stories? Find the right pathways to share.</p> <p>Colin Elliot - recent BADM field school in Haida Gwaii is finishing up. Students learned so much about the Haida Nation and remark on how well this field school ran and serviced our CMTN values of adventure and transformation.</p> <p>Adam Nash – Drew Hayden Taylor “COLD” recently covered in his Book Study Group. This was their first fiction book in the club. https://www.penguinrandomhouse.ca/books/710676/cold-by-drew-hayden-taylor/9780771002892 And was so enjoyable to read. No one had to be prompted to finish it on time.</p>	EC.24.33.01
<p>Indigenization of Curriculum – Kāshā JMorris (20 minutes)</p> <p>Braiding Pathways through Self-Awareness – on Brightspace for faculty currently.</p> <p>Adapted from BCIT Kory Wilson.</p> <p>Three modules takes about 2 hours to complete. Try to finish in one session and then explore the extra links and resources after completion.</p> <p>Now includes a reflection guide to write down your thoughts and feelings that you have as you work through each module.</p> <p>Recommend more than just faculty take this course. Could use PD time or release time.</p> <p>Need to share this with a wider college community and Brightspace training and access. Could be a Galtsa’ap Day session.</p> <p>Action Item: Distribute link to clusters.</p> <p>Last Tea with Auntie Bigfoot was recorded and knowledge about names to places and the 9 tribes of the Tsimshian nation was shared by Elder Murray Smith.</p> <p>We recognize that it is a very busy time and it is hard to find the space to attend Indigenization sessions facilitated by Kāshā.</p> <p>Our work at decolonizing and indigenizing curriculum is really reconciliation at its roots.</p> <p>Salmon Fest in Prince Rupert over the weekend. Encourage to come and learn the stories and names of this place.</p>	EC.24.33.02

<p>Cluster Reports Reminder due to present at last scheduled meeting of the year. Submit and present the written report in June. Action Item: EdCo secretary to send cluster template report to Melanie Pollard</p>	EC.24.33.03
<p>REPORTS</p>	EC.24.34
<ul style="list-style-type: none"> • FNC – Priscilla Michell Regrets- attending First Nations Council. • Educational Practice – Tracey Woodburn Lots going on. VC courses and field Schools and Smithers BADM cohort has started. Used to be a regular report on grade appeals but we get less during the term, only at the end of the term. It is challenging to find students to sit on this committee when it meets. • Educational Planning and Program Review – Tracey Woodburn COLT has been very busy visiting the clusters and in particular giving them an update on QAPA responsibilities and recommendations that they have. Working on a syllabus template that has a generative AI statement that will be common across all cluster syllabi. Moving forward generative AI is going to be a big part of education moving forward so discussions need to be had with students and be clear on the syllabi. Still at the discussion phase. No specific wording has been suggested or submitted yet. UBC has some good sample statements that we can draw on. Main priority is clarity and that this is clearly delivered to all the learners and that a healthy learning environment is established. UC cluster suggested having a check list with each of the assignment, was AI used and how for each assignment. ACTION ITEM: COLT to ensure that everyone has access to the Cluster COLT Sharepoint • EPC – Emily Suderman Academic integrity policy is ready to shared beyond the working group. Next EPC is June 19th. Different departments should expect to meet with Emily about this new policy proposal in the coming weeks. Request that EPC look at policies that are not under EPC scope but do require an academic eye. EPC might be looking at policies that are not needed to be approved by Education Council but advice and comment is being sought for these to work on. Copywriting, Student Complaint and Non-Academic misconduct are the polices that will be worked on by EPC but not brought to Education Council. • IEC – Colin Elliott Alumni survey still being worked on. Updating English proficiencies to match IELTS score changes Will be coming as a short cycle at the next June Meeting. 	EC.24.34.01
<p>Motion to adjourn: Callan Williamson Next Meeting: June 5th, 2024</p>	EC.24.35

Additional Links and Information:

[Education Council Bylaws - 2022](#)
[College and Institute Act](#)
[Meeting Schedule](#)

Acronyms

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- TOR = Terms of Reference