

Education Council Meeting Minutes

December 20, 2024

10:00 am – 2:00pm

Kaltura <https://cap1-smart.newrow.com/#/room/ft44cap>

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.

We also collaborate with our close neighbors in the Tahltan Nation.

Chair: Marja Burrows

Recording Secretary: Monica Barro

Bernadette McNabb – Support Staff Seat (March 2025)	Present
Callan Williamson - Health Cluster (March 2026)	
Chris Try – Business & First Nations Fine Arts (March 2025)	Present
CJ Butcher - Non-voting - Advisory Member BOG (March 2026)	
Colin Elliot – Admin Seat (March 2025)	Dr. James Kakulavaram
Emily Suderman – Admin Seat (March 2025)	Present
Gord Weary - University Credit and Applied Coastal Ecology (March 2025)	Present
Gurpreet Singh – Terrace Student Seat (August 2025)	
Jon Stone - Teaching and Learning Support (March 2025)	Present
Josiah Bahr – Terrace Student Seat (August 2025)	Present
Kāshā JMorris - Indigenous Scholar Faculty (March 2025)	
Linnea Waechter - Trades and Workforce Training (March 2025)	Present
Marja Burrows - Human Services (March 2026)	Present
Melanie Pollard - Developmental Education (March 2026)	Present
Nakkita Trimble – Business & First Nations Fine Arts (March 2025)	Present (departed 11:06am)
Priscilla Michell - Non-voting - Advisory Member FNC (March 2025)	
Reto Riesen - University Credit and Applied Coastal Ecology (March 2026)	Present
Sandy Kaardal – Support Staff Seat (March 2026)	Luchille Ramirez
Titi Kunkel – Admin Seat (March 2025)	Emma Shack
Tracey Woodburn – Admin Seat (March 2025)	Kara Loy
Vandana Devi Kataria – Regional Student Seat (August 2025)	Present
Vacant – Developmental Education (March 2025)	
Vacant – Prince Rupert Student Seat (August 2025)	

Attendees: Sarah Grielens, Dawn McConnell, Adam Nash

Call to order and declaration of Quorum: (1 minute) **10:01am**

<p>Approval of the Agenda and all items on Consent Agenda (2 minutes)</p> <p>For Approval: EdCo Agenda</p> <ul style="list-style-type: none"> To move HLPR 103, PNAC 175, PNAC, PNUR 175, PNUR 177, PNUR 275, PNUR 277, PNUR 297 and PNUR courses and programs as Callan was unable to attend. These agenda items were deferred to the January EdCo meeting. <p align="right">First: Reto Riesen Second: Emily Suderman <i>Carried</i></p>	EC.24.71
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<p>Approval of Minutes from November 22, 2024 (2 minutes)</p> <p>For Approval: EdCo Minutes</p> <p style="text-align: right;">First: Chris Try Second: Melanie Pollard <i>Carried</i></p>	EC.24.72
CONSENT AGENDA	EC.24.73
ACTION AGENDA	EC.24.74
<p>GEOG 203: Geomorphology – Gord Weary (10 minutes)</p> <p>➤ Motion: To approve GEOG 203 as presented.</p> <p style="text-align: right;">First: ACC Second: Emily Suderman <i>Carried</i></p>	EC.24.74.01
<p>GEOG 207: Hydrology and Soils – Gord Weary (10 minutes)</p> <p>➤ Motion: To approve GEOG 207 as presented.</p> <p style="text-align: right;">First: ACC Second: Chris Try <i>Carried</i></p>	EC.24.74.02
Gord chaired the EdCo meeting at 10:16am.	
<p>UDCRIM: University Studies Criminology Diploma – Marja Burrows (10 minutes)</p> <p>➤ Motion: To approve UDCRIM as presented.</p> <p style="text-align: right;">First: ACC Second: Jon Stone <i>Carried</i></p>	EC.24.74.03
Marja chaired the EdCo meeting at 10:20am.	
<p>IEC: International Education Policy – Colin Elliott/Jon Stone (10 minutes)</p> <p>➤ Motion: To refer the International Education Policy to the Education Policy Committee for review and updates to align with changes from IRCC and ensure the policy reflects current practices.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • IEC explained the need for policy revision due to changes in international education since its last update in 2003. EPC will handle the review and develop the necessary rationale documents. • Jon volunteered to act as the policy champion for the review, discussion of scope, consultation process and what are the potential things that need to be revised. <p>Action item: Monica to include the International Education Policy to the January EPC meeting agenda and to invite Jon to the January EPC meeting.</p> <p style="text-align: right;">First: IEC Second: Gord Weary <i>Carried</i></p>	EC.24.74.04
DISCUSSION AGENDA	EC.24.75
Land Acknowledgement and Efforts of Reconciliation	EC.24.75.01

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Discussion:

- The importance of reflecting on individual and institutional efforts toward reconciliation.
- Nakkita raised a key question to the group: What does the college currently do for reconciliation efforts with staff and students, including international students?
- Kāshā was acknowledged for her significant efforts in supporting faculty with curriculum Indigenization and facilitating discussions on reconciliation and relationships together with Adam.
- Adam mentioned involvement in a book club related to reconciliation. Looking forward to that.
- Emily reflected on their learning about reconciliation, emphasizing it as both an individual and institutional effort. Shared a story of updating outdated location codes in the student information system to reflect communities' preferred traditional names, highlighting how small actions can have ripple effects in reconciliation. Discussed the challenges of addressing reconciliation within the Registrar's office and the importance of asking questions about how they can contribute to reconciliation. Discussed the regular reflection on how the office can contribute to reconciliation through policy and practice. Reflection during convocation where pronunciation of traditional names was a focus. The importance of creating a safe space for Indigenous students to share their traditional names without discomfort was emphasized.
- Dawn shared that First Nations Council (FNAC) have been working on activities hopefully in January. It is taking a bit longer since they do not have a champion. Actions that are taken are good steps although it may not be big steps.
- Adam reflected on their work with Kāshā related to faculty and Indigenization, mentioning an article by Adam Gaudry and Danielle Lorenz that discusses [Indigenization as inclusion, reconciliation, and decolonization](#). The conversation led to the question of who is coordinating reconciliation efforts for staff and faculty, acknowledging the different expectations between two groups. While Kāshā's role focuses on reconciliation, the term is not typically part of the job titles, though it might be helpful to include it in all job descriptions. Emphasized the importance of identifying blind spots in classrooms and providing resources for experimentation in teaching. They concluded by recognizing the role of education in both causing and addressing harm, as well as faculty efforts to authentically incorporate reconciliation into their teaching. The ally ship.
- Jon shared their experience in teaching statistics class, where instead of focusing on traditional examples like loaded dice, they explored incarceration rates by ethnicity. This led to a broader discussion on systematic bias and its impact on reconciliation efforts. Emphasized the importance of addressing the issues directly in class rather than pretending everything is resolved. They reflected on how class conversations can inspire authentic discussions about ongoing social issues. Jon appreciated the opportunity to use their teaching to engage with such important topics.
- Emily shared an experience about a youth recently out of high school, who had been frustrated with the way Indigenous content was presented in the high school system. They expressed disappointment after taking an English First Peoples class, feeling that it portrayed Indigenous people without joy. However,

<p>after taking a BIOL 191 class at the college, they were deeply inspired by an experience in Kitselas which highlighted innovation, technology, and wisdom within Indigenous knowledge. Expressed gratitude for the instructors who created such inspiring and meaningful experience for the student.</p>	
<p>Indigenization of Curriculum – Kāshā JMorris (20 minutes)</p> <ul style="list-style-type: none"> • Kāshā shared a video in her absence entitled Land acknowledgement: Hazelton. • Melanie shared their approach to modeling and encouraging Land acknowledgements in their classes. They begin by sharing their own land acknowledgement and then invite students to share their, even if they do not know the history of their names. For students who are not sure, it invites curiosity and they were encouraged to ask their families. Later in the semester, students are invited to revisit the topic, giving them a chance to share once they have learned more. 	EC.24.75.02
<p>REPORTS</p>	EC.24.76
<ul style="list-style-type: none"> • CIM Review Task Force – Emily Suderman <ul style="list-style-type: none"> ○ Update on the CIM Review task force, which is reviewing the course and program development process, aiming to align policies and come up with recommendations for improvement. ○ Had a productive first meeting in December, though it was noted that the majority of the attendees were non-instructional faculty, and the group lacked faculty who frequently work with curriculum. Encouraged any faculty who were unable to attend to share their thoughts via email about CIM (Course Inventory Management) experience. ○ Acknowledged the importance of including all relevant perspectives in the discussions for more comprehensive recommendations. • FNC – Priscilla Michell <ul style="list-style-type: none"> ○ No reports • Educational Practice – Tracey Woodburn <ul style="list-style-type: none"> ○ No reports • Educational Planning and Program Review – Tracey Woodburn <ul style="list-style-type: none"> ○ No reports • EPC – Emily Suderman <ul style="list-style-type: none"> ○ Update on the exciting progress at the EPC. The EdCo definitions are now undergoing a 30-day community consultation, with emails already send to students for feedback and a global email expected shortly. After gathering feedback, the definitions will be reviewed by EPC, with changes possibly extending into January or February before reaching the Education Council. ○ The Academic Integrity policy and procedures, after six months of consultations and revisions, are nearing completion and will undergo a 30-day consultation proves, likely reviewed by EPC in March. ○ Ongoing work on Credentialing policy, with multiple policies being actively worked on by EPC. • IEC – Colin Elliott <ul style="list-style-type: none"> ○ Brought a policy forward- International Education policy. ○ Working on two key projects: developing an international alumni survey to assess scope and process, and reviewing public-private partnerships related to English language pathways. 	EC.24.76.01
<p>Motion to adjourn: 11:11am Next Meeting: January 31, 2025</p>	EC.24.77

Additional Links and Information:

[Education Council Bylaws - 2022](#)
[College and Institute Act](#)
[Meeting Schedule](#)

Acronyms

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- TOR = Terms of Reference