

EDUCATION COUNCIL (EdCo) - MEETING MINUTES

Date and Time: February 27, 2026 | 8:30 am to 12:30 pm

Location: Microsoft Teams

*Coast Mountain College collaborates with six First Nations in northwest British Columbia, the Haida, Ts'msyen, Nisga'a, Haisla, Gitksan, and Witsuwit'en as well as the Tahltan and acknowledges the traditional territories where its campuses stand.*

Chair: Emma Shack 8:30 relinquished to Marja Burrows 8:45am

Recording Secretary: Sarah Grielens

Adam Nash – Teaching and Learning Support Cluster (March 2027)	present
Chris Try - Business and First Nations Fine Arts Cluster (March 2027)	
Colin Elliott – Educational Administrator Seat (March 2026)	present
CJ Butcher - Non-voting Advisory member BOG (October 2025)	
Emma Shack - Educational Administrator Seat (March 2026)	present
Emily Suderman – Educational Administrator Seat (March 2026)	present
Gord Weary - University Credit and Applied Coastal Ecology Cluster (March 2027)	present
Helen Hamel - Health Cluster (March 2026)	present
Kāshā / Julie Morris - Indigenous Scholar Faculty (March 2026)	present
Linnea Waechter - Trades & Workforce Cluster (March 2027)	present
Luchille Ramirez - Support Staff Seat (March 2027)	present
Marja Burrows - Human Services Cluster (March 2026)	present
Melanie Pollard - Developmental Cluster (March 2027)	present
Nakkita Trimble - Business and First Nations Fine Arts Cluster (March 2026)	
Priscilla Michell - Non-voting - Advisory Member FNC (November 2025)	
Reto Riesen - University Credit and Applied Coastal Ecology Cluster (March 2026)	present
Sandy Kaardal - Support Staff Seat (March 2026)	present
Tracey Woodburn - Educational Administrator Seat (March 2026)	present

Attendees: Tracey Hoffos, Jedidiah Anderson, Kadia Kay Korahm, Darjem Ponce, Amanjot Kang, Sandeep Beepat, Johannita Mills - Beale, Darjem Ponce, Tracey Fell, Titilope Kunkel, Andy Klimach,

Call to order and declaration of Quorum: 8:31am

Approval of the Agenda for <b>February 27</b> , 2026 (2 minutes)	EC.26.08.01
For Approval: EdCo Agenda  First: Adam Nash Second: Emily Suderman	
Approval of Minutes from <b>January 30</b> , 2026 (2 minutes)	EC.26.09.01
For Approval: EdCo Minutes  First: Sandy Kaardal Second: Colin Elliott	
CONSENT AGENDA	EC.26.10
ACTION AGENDA	EC.26.11
OCGY 210: Research Methodologies in Marine Science – Sandeep Beepat (10 minutes)	EC.26.11.01
➤ Motion: To approve the OCGY 210 as presented. <ul style="list-style-type: none"> <li>• Confirmed PLA</li> </ul> First: ACC Second: Emily Suderman	
DISCUSSION AGENDA	EC.26.12
Land Acknowledgement and Efforts of Reconciliation Coast Mountain College collaborates with six First Nations in northwest British Columbia, the Haida, Ts'msyen, Nisga'a, Haisla, Gitxsan, and Witsuwit'en as well as the Tahltan and acknowledges the traditional territories where its campuses stand.  Discussion: <ul style="list-style-type: none"> <li>• Role of relationship and reciprocity and being present</li> <li>• Recognition of Kāshā's work of the indigenization of ACC, guiding us to normalize uncomfortable conversations.</li> <li>• Brought Braiding Pathways to a reality.</li> <li>• CMTN is committed to continuing this work.</li> <li>• Recognition and gratitude for Kāshā's service.</li> </ul>	EC.26.12.01
Indigenization of Curriculum – Kāshā JMorris (20 minutes) <ul style="list-style-type: none"> <li>• Presentation: Indigenization as Learning Transformation Over Time</li> <li>• Review and reflections on accomplishments since 2020</li> <li>• Reflection of what members are called to carry forward</li> </ul>	EC.26.12.02

<p>EdCo Voting Bylaws – <a href="#">Appendix C – Membership Rotation</a> Even years: outgoing term ends March 2026</p> <ul style="list-style-type: none"> <li>• One support staff elected by the Support Staff</li> <li>• One faculty from the University Credit and Applied Coastal Ecology Cluster</li> <li>• One faculty from Business and First Nations Fine Arts Cluster</li> <li>• One faculty from Human Services Cluster</li> <li>• One faculty from Health Cluster</li> <li>• One faculty from Developmental Cluster</li> </ul> <p>Appointed each year:</p> <ul style="list-style-type: none"> <li>• Four educational administrators appointed by the President</li> <li>• One Indigenous Scholar faculty recommended by faculty in consultation with the Indigenization department then appointed by the President</li> <li>• One non-voting, advisory member appointed by the Board of Governors</li> <li>• One non-voting, advisory member appointed by the First Nations Council</li> </ul>	<p>EC.26.12.03</p>
<p>EdCo Voting – Chair &amp; Vice Chair Bylaws - <a href="https://www.coastmountaincollege.ca/docs/default-source/edco/edco_bylaws.pdf">https://www.coastmountaincollege.ca/docs/default-source/edco/edco_bylaws.pdf</a> 3.2 Election of Officers 3.2.1 The Chair and the Vice Chair of EdCo will be elected each year from the voting members of EdCo at their first annual meeting to be held in April of each year. 3.2.2 The Chair and Vice Chair cannot serve more than three consecutive terms. 3.2.3 The election of the officers will be by secret ballot. 3.2.4 Should a vacancy occur in the seat of Chair and/or Vice Chair, a new Chair/Vice Chair will be elected at the next scheduled meeting. 3.2.5 In the absence of the Chair, the Vice Chair acts as Chair of the meeting</p>	<p>EC.26.12.04</p>
<p>Program Clusters Bylaws - <a href="https://www.coastmountaincollege.ca/docs/default-source/edco/edco_bylaws.pdf">https://www.coastmountaincollege.ca/docs/default-source/edco/edco_bylaws.pdf</a> 6.4 Program Clusters 6.4.4 Program Cluster structure shall be examined and recommendations for any changes brought forward by February of each year.</p>	<p>EC.26.12.05</p>
<p>Terms of Reference Bylaws - <a href="https://www.coastmountaincollege.ca/docs/default-source/edco/edco_bylaws.pdf">https://www.coastmountaincollege.ca/docs/default-source/edco/edco_bylaws.pdf</a> 6.0 Committees 6.1.3 The purpose and terms of reference of each standing committee shall be examined and recommendations for any changes brought forward by February each year.</p> <p>Action Item: EPC TOR was passed last year. Current documentation to reflect approved status.</p>	<p>EC.26.12.06</p>

<p>7 Year Course and 5 Year program Articulation Reports  <a href="https://coastmountaincollege.ca/docs/default-source/policies/education-policies-and-procedures/education-council/edu-008-program-and-course-development-policy.pdf">https://coastmountaincollege.ca/docs/default-source/policies/education-policies-and-procedures/education-council/edu-008-program-and-course-development-policy.pdf</a>            4.3 Curriculum that has not been through the EdCo approval process in the last seven years will be presented by the Registrar at the November EdCo meeting. Clusters will be expected to report back at the February EdCo meeting with a work plan for renewing curriculum within two academic years.</p>	<p>EC.26.12.07</p>
<p>➤ REPORTS</p>	<p>EC.26.13</p>
<ul style="list-style-type: none"> <li>• First Nations Council (FNC) – Priscilla Michell No update</li> <li>• Education Policy Committee (EPC) – Emily Suderman Grading and Progression/ Academic Standing out for community review Instructor qualifications working group Academic Appeals working group Registration and Admissions working group</li> <li>• International Education Committee (IEC) – Adam Nash/Emma Shack No update</li> <li>• <b>Education Council Taskforces:</b> <ul style="list-style-type: none"> <li>○ Bylaw Review Taskforce – Marja Burrows 4<sup>th</sup> meeting held this week. Progressing through the current bylaws</li> <li>○ Curriculum Guidelines and Expectations Taskforce – Emily Suderman First meeting held. Working on expectations of each approval step. More faculty input requested.</li> <li>○ Program Policy Taskforce – Emily Suderman Almost done the taskforce work. Expect to have a final report for next Education Council meeting.</li> </ul> </li> </ul>	<p>EC.26.13.01</p>
<p>Meeting Adjourn: Next Meeting: March 27, 2026</p>	<p>EC.26.14.</p>


Additional Links and Information:

[Education Council Bylaws - 2022  
College and Institute Act  
Meeting Schedule](#)

Acronyms

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- TOR = Terms of Reference

