

Policy Name:	EMERGENCY EXECUTIVE SUCCESSION	
Approved By:	President's Council & Board of Governors	
Approval Date:	April 20, 2012	
Next Scheduled Renewal Date:	N/A	
Policy Holder:	Board of Governors	
Operational Lead:	President and CEO	
Policy Number:	BRD-EL-010	

## EMERGENCY EXECUTIVE SUCCESSION POLICY

### 1.00 PURPOSE

- 1.1 The purpose of this policy is to provide guidelines for implementing an emergency executive succession plan.

### 2.00 DEFINITIONS

- 2.1 None

### 3.00 POLICY STATEMENT

- 3.1 To protect the Board from the sudden loss of Chief Executive Services, the President & CEO may not have fewer than two senior administrators familiar with Board and Presidential issues and processes.
- 3.2 In the case of an Emergency Executive Succession, the President & CEO will have provided the Executive Committee with a recommended successor.
  - a. The Executive Committee has the final approval on succession.
- 3.3 In the absence of the President & CEO, the Executive Committee of the Board shall name an Acting President with seven days.
- 3.4 In the event of a long-term absence by the President & CEO, the Executive Committee will address the interim succession.
- 3.5 Monitoring: Internal, annually in March.

### 4.00 RELATED POLICIES, PROCEDURES, AND SUPPORTING DOCUMENTS

- 4.1 None

5.00 HISTORY

<b>Created/Revised/ Reviewed</b>	<b>Date</b>	<b>Author's Name and Role</b>	<b>Approved By</b>
Created	Apr. 20, 2012		President's Council and Board of Governors