


Policy Name:	BOARD OF GOVERNORS ANNUAL CALENDAR	
Approved By:	President's Council & Board of Governors	
Approval Date:	December 7, 2012	
Next Scheduled Renewal Date:	N/A	
Policy Holder:	Board of Governors	
Operational Lead:	President and CEO	
Policy Number:	BRD-GP-015	

BOARD OF GOVERNORS ANNUAL CALENDAR

1.00 PURPOSE

- 1.1 To accomplish its job consistent with Governance Process policies, the Board of Governors will develop and follow an annual calendar that outlines the work of the Board and facilitates improved Board of Governors performance.

2.00 DEFINITIONS

- 2.1 None

3.00 POLICY STATEMENTS

- 3.1 The annual calendar of the Board of Governors will cover the period September 1st to August 31st of each year.
- 3.2 Included in the Board of Governors' annual workplan will be:
- a. considered review of the Ends in a timely fashion which allows the President & CEO to build a budget
 - b. consultations with selected groups in the ownership, or other methods of gaining ownership input, prior to the above review
 - c. scheduled time for education related to Ends determination (for example, presentations relating to the external environment, demographic information, exploration of future perspectives which may have implications, presentations by advocacy groups, and staff)
 - d. scheduled time for monitoring of the Board of Governors own compliance with its Governance Process policies, and for review of the policies themselves
 - e. scheduled time for monitoring compliance of the organizational performance through Executive Limitations and Ends policies, and for review of the policies themselves
 - f. scheduled time for education on the process of governance.

- 3.3 Based on the outline of the annual calendar, the Board of Governors delegates to the Chair the authority to fill in the details of the meeting content.
 - a. The detailed agenda shall be prepared jointly by the Board of Governors' Chair and the President.
- 3.4 Throughout the year, the Board of Governors will attend to Consent Agenda items as expeditiously as possible.

4.00 RELATED POLICIES, PROCEDURES, AND SUPPORTING DOCUMENTS

- 4.1 None

5.00 HISTORY

Created/Revised/ Reviewed	Date	Author's Name and Role	Approved By
Created	Dec. 7, 2012		President's Council and Board of Governors