

Policy Name:	ELIGIBILITY FOR ENROLMENT AS A DOMESTIC STUDENT	
Approved By:	President's Council	
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Policy Holder:	VP, Corporate Services	
Operational Lead:	Registrar and Director of Institutional Research	
Policy Number:	EDU-011	

ELIGIBILITY FOR ENROLMENT AS A DOMESTIC STUDENT POLICY

1.00 PURPOSE

- 1.1 The purpose of this policy is to define the categories under which a non-Canadian citizen (international student) may be considered as a domestic student for the purpose of enrolment, fees and reporting at Coast Mountain College (CMTN).

2.00 DEFINITIONS

- 2.1 None

3.00 DETERMINATION OF STATUS

- 3.1 The determination eligibility for domestic fees is guided by Citizenship and Immigration Canada (CIC) and the BC Ministry of Advanced Education.

4.00 POLICY STATEMENT

- 4.1 All Canadian Citizens and Permanent Residents are charged fees as domestic students.
- 4.2 International students who meet one of the following categories can be considered as domestic students for the purpose of tuition fee assessment, scholarship, and award funding and provincial reporting:
- a) **Foreign Representative:** An individual properly accredited by the Department of Foreign Affairs, Trade and Development (DFATD), or its successor, and in Canada to carry out official duties as a diplomatic agent, consular officer, representative or official of a country other than Canada, of the United Nations or any of its agencies or of any international organization of which Canada is a member.
 - b) **Dependent Child of a Foreign Representative:** A person who has been designated by the Department of Foreign Affairs, Trade and Development (DFATD), or its successor, to be a Dependent Child (under 22) of a Foreign Representative.
 - c) **Refugee:** A person who has been granted Refugee status by the Refugee Protection Division of the Immigration and Refugee Board of Canada, or the Refugee Appeal Division, or their successors.

- d) **Protected Person:** A person who has been granted Protected Person status by the Refugee Protection Division of the Immigration and Refugee Board of Canada or the Refugee Appeal Division, or their successors.
- e) **International Students:** Specified in a formal agreement approved by the College.
- f) **Live in Care-Giver:** Must have a valid work permit.
- g) **Dependent of a Canadian Citizen or Permanent Resident:** A dependent is defined as a spouse or common-law spouse, unmarried child (biological or adopted) under 22 years old or 21 and older who has depended largely on the parent's financial support since before the age of 18 because of a physical or mental condition.
- h) **Permanent Resident Applicant and Dependents:** Must show proof that they have applied and met all the preliminary immigration requirements for Permanent Resident status and have lived in Canada for a minimum of one year. Dependents are defined the same as section (g).
- i) **Refugee Claimant:** Documented proof of living in Canada for one year and has completed initial Refugee assessment/hearing.
- j) **Students on Long-term Work Permits and Dependents:** Students or dependents in Canada on work permits in excess of one-year excluding the following:
 - i. visitors who are graduate teachers or research assistants
 - ii. students holding an off-campus work permit
 - iii. students or their dependents who hold a post graduate work permit
 - iv. international students and their dependents who have received a work permit as a result of holding a valid study permit
 - v. medical residents who have received a work permit for the purpose of medical training if taking another program of study.
- k) The student is responsible for providing required documentation in advance of the term commencing and for all subsequent terms as required.

5.00 RELATED POLICIES, PROCEDURES, AND SUPPORTING DOCUMENTS

5.1 [EDU-011P, Eligibility for Enrolment as a Domestic Student Procedure](#)

6.00 RELEVANT LINKS

6.1 [Department of Foreign Affairs, Trade and Development \(DFATD\)](#)

6.2 [Government of Canada – Immigration and Citizenship](#)

6.3 [BC Ministry of Post-Secondary Education and Future Skills](#)

7.00 HISTORY

Created/Revised/Reviewed	Date	Author's Name and Role	Approved By
Created	Jan 31, 2017		President's Council