



Join our Team as a Full-Time Program Manager at Axis Family Resources Ltd. in Smithers, BC!

Position: Full-Time Program Manager

Location: Smithers, BC

Hours: 40 hours/week, including participation in on-call rotation

Salary: \$78,000 per year

Vacancies: 2 Vacancies, open until filled.

Summary:

We are seeking a passionate and dynamic Program Manager to lead our Specialized Supportive Housing and Community Living Services programs. This is the opportunity to meaningfully impact the lives of our Persons Served while driving excellence in program operations and service delivery.

In this role, you will oversee day-to-day operations, provide strategic direction, and ensure successful staffing and supports to our Persons Served. You will empower teams with trauma-informed leadership while fostering a positive and collaborative work environment. You will play a key role in crisis support while maintaining strong relationships with Persons Served, their families, and community partners.

If you are adaptable, thrive in fast-paced settings, and are committed to professionalism and excellence, we want to hear from you!

About Axis Family Resources Ltd.:

Axis Family Resources Ltd. is a leading British Columbia-based social services organization using a trauma-informed lens. As we are actively committed to enhancing safety in the workplace and providing excellent service, we have maintained our CARF accreditation since 2003 and COR certification since 2023. Axis encourages promotion from within and invests in our people through ongoing training and career development.

Our mission is to be the leader in the delivery of community based social services while enhancing the lives of the diverse people we serve, our employees, and our partners. Meeting our Mission means recruiting individuals who are passionate about making a difference.

LOCATIONS THROUGHOUT BRITISH COLUMBIA

Qualifications & Requirements:

- A diploma in a related human/social services field
- At least 3 years' recent related work experience, including 1-year supervisory experience;
- Direct program delivery experience in the community social services sector with a demonstrated working knowledge of community-based programs and related provincial and community support is preferred
- Effective written and verbal communication
- Clear Criminal Record Check (agency conducted, expenses covered)
- Valid BC Class 5 driver's licence, reliable vehicle, and safe driving record

Benefits for everyone:

- Level 1 First Aid (including CPR) training and certification provided
- CPI Non-Violent Crisis Intervention Training provided
- Extensive in-house trainings provided, including Complex Trauma practice
- Exclusive Preferred Vendor Program discounts on internet, cell phone, home insurance, etc.
- Employee referral incentive
- Wellness initiatives and team day events

Full-time and part-time eligible employees receive the following:

- Up to 3 weeks of paid holidays annually (beginning in the first year)
- Municipal Pension Plan
- Extended health benefits (dental, vision, prescription, etc.)
- Paramedical health benefits (chiropractor, massage, naturopath, etc.)
- Employee Assistance Program (offering short term counselling services, etc.)

Additional Information:

- A moderate level of physical fitness is an asset as direct delivery of program activities may involve standing, walking, exercising with the youth or adult, bending, lifting, etc.
- This position may require flexibility in working outside the typical Monday – Friday office hours
- Applicants must be legally entitled to work in Canada

If you have a passion for working with people – we are excited to hear from you!

Please send an expression of interest specifying the position and location you are applying for along with your resume to careers@axis.bc.ca.

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