

## YMCA BC- School Age Team Leader

Smithers, BC, CA

**Salary:** \$24.82 Hourly

**Date Posted:** June 16, 2026

**Location:** YMCA Smithers School Age Care (3659 Third Ave, **Smithers**, BC)

**Term:** Permanent, Full-Time

**Hours:** 35 hours per week

**Shift:** Monday - Friday rotating shifts between the hours of 7:00am - 9:30am and 1:00pm - 5:30pm. Flexible to operational needs on Full Day programs

**Start Date:** August 25, 2025

**Reports To:** Supervisor

**Benefits:**

- Competitive vacation and paid sick time
- Free YMCA Gym Membership+ Y@Home
- Generous employer-matched pension plan
- Eligibility for Extended Medical and Dental Benefits
- Training and Professional Development Opportunities
- Extensive Employee assistance program
- Reduced childcare rates and priority placement for YMCA Staff
- Be part of a charitable organization that positively impacts the community

*\*Some benefits may vary based on employment terms*

### Nature & Scope

Work is moderately complex and generally performed with limited direction. Requires initiative and independent judgment in completing work. Problem resolution requires the application of standard procedures or the adaptation of established methods. There are no budget responsibilities.

Our YMCA Kids Club before and after school care programs provide a safe, fun environment that encourages children to try new things. We are looking for passionate, energetic, flexible, caring and responsible individuals to work with school age children before and/or after school. YMCA Team Leaders are dedicated to leading team of Kids Club Activity Leaders and volunteers.

## Responsibilities:

- Supervises and supports employees and volunteers to achieve excellence in service delivery.
- Provides orientation and training to new employees and volunteers.
- Provides ongoing coaching and feedback to employees and volunteers.
- Assists with the development and implementation of program plans and materials, ensuring compliance with Association/legislative requirements and YMCA Canada's National School Age Curriculum; A Place to Connect.
- Completes administrative requirements within required timelines and in accordance with Association/legislative requirements.
- Develops and maintains relationships with stakeholders to meet program requirements.
- Communicates with program participants and/or stakeholders to ensure service delivery standards are being met.
- Participates in and supports Association-wide initiatives and fundraising events.
- Acts as an advocate for and ambassador of the Association.
- Ensures staff/child ratios are met at all times.
- Ensures compliance with all YMCA Policies & Procedures and Child Care Facilities Licensing Requirements.
- Notifies Manager of equipment and facility deficiencies and maintenance requirements.
- Participates in team leader meetings and ongoing professional development.
- Purchase materials and supplies within spending limitations.
- Acts as a communications link between direct reports and management team.

## Qualification-*you bring*:

- Must be at least 19 years of age
- Experience working with children 5 – 12
- Emergency First Aid and CRC – C & AED
- 20 hours of training in Child Development, Child Guidance and/or Nutrition an asset
- Successful candidate will be required to provide 3 satisfactory references
- Successful candidates will be required to provide a current and satisfactory Criminal Record check with a Vulnerable sector search issued no later than six (6) months preceding the start date.